



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0997, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 2, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease purchase order and amend the agreement with Buck Consultants, LLC, for Contract 07-RFP-15, Furnish Professional Services for Multi-Year Benefits Consulting, in an amount of \$12,895.10, from an amount of \$169,000.00, to an amount not to exceed \$156,104.90, Account 101-25000-601170, Purchase Order 3046029

Dear Sir:

On June 7, 2007, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 07-RFP-15 Furnish Professional Services for Multi-Year Benefits Consulting, to Buck Consultants, LLC, in an amount not to exceed \$169,000.00. The contract expires on December 31, 2010.

This contract has no prior change orders.

The purpose of this change order is to reduce and close the contract.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the purchase order was issued, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order and amend the agreement for Contract 07-RFP-15, in an amount of \$12,895.10, (7.6% of the current contract value) from an amount of \$169,000.00 to an amount not to exceed \$156,104.90.

Funds will be restored to Account 101-25000-601170.

Requested, Denice E. Korcal, Director of Human Resources, DEK:RJB

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 2, 2010