



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1031, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 2, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Issue purchase order to DLT Solutions, Inc. for the renewal of Autodesk Subscription Program, in an amount not to exceed \$62,192.73, Account 201-50000-612820, Requisition 1310652

Dear Sir:

Authorization is requested to issue a purchase order to DLT Solutions, Inc. (DLT) for the renewal of the Autodesk Subscription Program and for gold technical support for the AutoCAD software. DLT has submitted a proposal in an amount not to exceed \$62,192.73.

The Autodesk Subscription Program is a complete software and service program that keeps AutoCAD software and design tools up-to-date. AutoCAD is operated on the District's computer network system as our engineering computer aided drafting and design (CAD) application. The duration of the subscription program will be for a one-year period from October 27, 2010 to October 26, 2011.

Since Autodesk, Inc. is the sole provider of AutoCAD software, and DLT is the Autodesk designated government sales agent, it is recommended that the purchase order be made without advertising as per Section 11.4 of the Purchasing Act.

DLT is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to DLT Solutions, Inc., in an amount not to exceed \$62,192.73.

Funds are available in Account 201-50000-612820.

Requested, Kenneth A. Kits, Director of Engineering, TEK:ECB

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 2, 2010