



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1112, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 7, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to increase purchase order and amend the agreement with Weiss Architects LLC, for professional services for Contract 07-165-2C Updated Space Utilization Study for MOB and MOBA, in an amount of \$5,858.92, from an amount of \$330,000.00, to an amount not to exceed \$335,858.92, Account 201-50000-601410, Purchase Order 3049730

Dear Sir:

On March 6, 2008, the Board of Commissioners authorized the Director of Procurement and Materials Management to enter into a professional services agreement with Weiss Architects LLC (Weiss), for Contract 07-165-2C Main Office Complex Updated Space Utilization Study, in an amount not to exceed \$260,000.00. The scheduled agreement completion date is December 31, 2010.

As of September 17, 2010, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in the amount of \$70,000.00 from the original amount awarded of \$260,000.00. The current contract value is \$330,000.00. The prior approved change orders reflect a 26.92% increase to the original contract value.

The most recent task that Weiss LLC has been engaged in is the development of short-term and long-term alternatives for the Main Office Building Complex, including a presentation to the Board of Commissioners at the study session held on June 17, 2010. The cumulative fees for the task require an increase in the contract value of \$5,858.92. This completes Weiss' work under the contract and the contract will be closed.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract.

The Affirmative Action Section granted a waiver for PCE involvement due to the unique nature of the agreement. There will be no PCE involvement on this amendment.

It is recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$5,858.92 (1.78% of the current contract value), from an amount of \$330,000.00, to an amount not to exceed \$335,858.92.

Funds are available in Account 201-50000-601410.

Requested, Kenneth A. Kits, Director of Engineering, TK:JKK

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Purchasing

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 7, 2010

Attachment