



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1174, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 7, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease Contract 09-618-11, Maintenance and Repair of Switchgear, Transformers and Motors at the Egan Water Reclamation Plant, to Magnetech Industrial Services, Inc., in an amount of \$25,782.50, from an amount of \$75,000.00, to an amount not to exceed \$49,217.50, Account 101-67000-612650, Purchase Order 5000970

Dear Sir:

On January 8, 2009, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 09-618-11, Maintenance and Repair of Switchgear, Transformers and Motors at the Egan Water Reclamation Plant, to Magnetech Industrial Services, Inc., in an amount not to exceed \$75,000.00. The contract expires on December 31, 2011.

This contract has no prior change orders.

Due to budgetary constraints, use of services will be reduced in 2011, and funds will not be utilized. Non-critical maintenance and repair services have been deferred to a future date.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 09-618-11 in an amount of \$25,782.50 (approximately 34.4% of the current contract value), from an amount of \$75,000.00, to an amount not to exceed \$49,217.50.

Funds will be restored in Account 101-67000-612650.

Requested, Manju Prakash Sharma, Acting Director of Maintenance and Operations,

MPS:SO'C:MAG:LSC:IJA

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 7, 2010