



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1110, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 7, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to increase purchase order and amend the agreement for Contract 08-RFP-03, Geographic Information System Consulting Services, with Baker Engineering, Inc., in an amount of \$265,000.00, from an amount of \$2,888,500.00, to an amount not to exceed \$3,153,500.00, Account 101-66000-601170, Purchase Order 3057983

Dear Sir:

On January 22, 2009, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Baker Engineering, Inc., for Contract 08-RFP-03, Geographic Information System Consulting Services, in an amount not to exceed \$2,888,500.00. The contract expires on June 2, 2012.

This contract has no prior change orders.

An increase in funds is being requested to include the mapping of sludge lines and effluent lines, which were not part of the original scope of work. In addition, it was determined that there is a need to increase the number of links for CCTV video clips and photos related to the interceptors. The increase in funds will cover this additional documentation in the Geographic Information System and the additional work will be completed by December 31, 2010.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the agreement was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$265,000.00 (9.2% of the current purchase order value), from an amount of \$2,888,500.00, to an amount not to exceed \$3,153,500.00.

Funds are available in account 101-66000-601170.

Requested, Manju Sharma, Acting Director of Maintenance and Operations, MPS:SO'C:MAG:LSC:MA
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 7, 2010