



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1247, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 21, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to advertise Contract 11-809-11 Furnishing and Delivering Unleaded Gasoline and Diesel Grade Fuel Oil to the Prairie Plan Site in Fulton County, Illinois, estimated cost \$70,000.00, Account 101-68000-623820, Requisition 1307556

Dear Sir:

Contract documents and specifications have been prepared for Contract 11-809-11 Furnishing and Delivering Unleaded Gasoline and Diesel Grade Fuel Oil to the Prairie Plan Site in Fulton County, Illinois, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure unleaded gasoline and diesel grade fuel oil, as required for the day to day operations of the Prairie Plan Site, over an approximately two-year period.

The estimated cost for this contract is \$70,000.00. The estimated 2011 and 2012 expenditures are \$35,000.00 and \$35,000.00 respectively.

The bid deposit for this contract is \$3,500.00.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

Revised Appendix D will not be included because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	November 17, 2010
Bid Opening	December 7, 2010
Award	January 20, 2011
Completion	December 31, 2012

Funds are being requested in 2011, in Account 101-68000-623820. Funds for 2011 and subsequent year, 2012, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 11-809-11.

Requested, Manju Prakash Sharma, Acting Director of Maintenance and Operations,
MPS:SO'C:MAG:LSC:MW

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 21, 2010