



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 10-1263, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 21, 2010**

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease purchase order and amend the agreement with YSI Incorporated, to repair multi-parameter water quality monitors for two years in an amount of \$41,718.80, from an amount of \$116,805.00, to an amount not to exceed \$75,086.20, Account 101-16000-612970, Purchase Order 3061663

Dear Sir:

On January 7, 2010, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order (PO) and enter into an agreement with YSI Incorporated, to repair multi-parameter water quality monitors for two years, in an amount not to exceed \$116,805.00. The contract expires December 31, 2011.

This contract has no prior change orders.

The requirement for service is less than originally anticipated, due to the reduction of continuous dissolved oxygen monitoring stations and the decommission of obsolete water quality monitors. This management decision will decrease the FY2011 estimated expenditures.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the PO and amend the agreement in an amount of \$41,718.80 (35.7 percent of the current contract value), from an amount of \$116,805.00 to an amount not to exceed \$75,086.20.

Funds will be restored to Account 101-16000-612970.

Requested, Louis Kollias, Director of Monitoring and Research, LK:TG:MPC:KB:jg

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 21, 2010.