



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1248, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 21, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to advertise Contract 11-041-11 Furnish and Deliver Data Storage Cartridges to Various Locations for a One (1) Year Period, estimated cost \$116,000.00, Account 101-20000-623810

Dear Sir:

Contract documents and specifications have been prepared to Furnish and Deliver Data Storage Cartridges to Various Locations for a One (1) Year Period, beginning approximately January 1, 2011 and ending December 31, 2011.

The purpose of this contract is to furnish and deliver data storage cartridges to the District's storeroom, to maintain sufficient inventory levels, that are required for the day to day maintenance needs of the District.

The estimated cost for this contract is \$116,000.00.

The bid deposit for this contract is \$5,800.00.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	November 3, 2010
Bid Opening	November 16, 2010
Award	December 2, 2010
Completion	December 31, 2011

Funds are being requested in 2011, in Account 101-20000-623810, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 11-041-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MB:jt
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 21, 2010