



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1356, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 4, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to advertise Contract 11-300-11 Furnish and Deliver thirty-five (35) BW Micro Dock II Stations with Accessories, estimated cost \$94,990.00, Account 101-25000-623780, Requisition 1313739

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver thirty-five (35) BW Micro Dock II Stations with accessories.

These BW Micro Dock II Stations are needed to comply with OSHA regulations on the care, use, and maintenance of the gas meters. The District utilizes approximately 250 BW Technologies four-way gas meters to ensure the safety of employees who are entering potentially hazardous areas. In order to make sure the meters are working properly, the manufacturers recommend that the meters be tested prior to use, usually per shift. The method of testing is referred to as "bumping." A small dose of calibration gas is administered to the gas meter in a "bump station." The meter responds with an audible and visual alarm, thereby ensuring its proper operation prior to use. These stations will be strategically located throughout District worksites so employees can test their gas meters prior to their shift.

The estimated cost for this contract is \$94,990.00.

The bid deposit for this contract is \$4,749.50.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	November 17, 2010
Bid Opening	December 7, 2010
Award	January 6, 2011
Completion	February 10, 2011

Funds are being requested in 2011, in Account 101-25000-623780, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 11-300-11.

Requested, Denice E. Korcal, Director of Human Resources, DEK:EMc:BKS:SL:TN

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 4, 2010