



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1393, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 18, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Issue a purchase order and enter into an agreement with SEECO Consultants, Inc., for geotechnical analysis and sub-surface exploration for various construction projects, in an amount not to exceed \$615,000.00, Accounts 101-50000-612380, 201-50000-612380 and 401-50000-612380, Requisition 1313709

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with SEECO Consultants, Inc. (SEECO) for professional engineering services for geotechnical analysis and sub-surface exploration for various construction projects.

The proposed work consists of performing soil borings, lab testing, engineering analyses and to provide geotechnical reports and other services for Engineering Department projects. The reports will detail existing conditions and provide geotechnical recommendations for proposed construction.

The consultant must have a capable and experienced staff, directed by a registered Professional Engineer, who can coordinate drilling and sampling of soil and rock, interpret the geological importance of the underlying strata, and summarize the findings and recommendations in a written report.

This purchase order will be in effect for the remainder of 2010 through December 31, 2012. However, the District reserves the right to extend the expiration date by mutual agreement.

This purchase order with SEECO is in an amount not to exceed \$615,000.00.

This is an open-ended purchase order, with the work performed to be dependent on the contracts awarded and the schedule of the contractors.

Request for interviews were sent to the following consultant firms:

- AECOM USA, Inc. (AECOM)
- Design Consulting Engineers, Inc. (DCE)
- Flood Testing Laboratories, Inc.
- Geo-Services, Inc.
- Patrick Engineering, Inc. (Patrick)
- SEECO Consultants, Inc.

Of the six consultants invited to interview, Design Consulting Engineers and Flood Testing Laboratories declined. Due to only four firms remaining, the interview and unpriced proposal stages were combined. AECOM, Geo-Services, Patrick and SEECO were interviewed by a panel of three licensed Professional

Engineers in the Engineering Department.

After evaluating the proposals, SEECO was selected by the Engineering Department to provide the needed professional services, based on the experience of the firm, project manager, support personnel, office locations and performance on similar work.

The approximate components of the total fee are as follows:

<u>ITEM</u>	<u>FEE</u>
1. Total Labor Costs	\$400,500.00
2. Reimbursable Costs	
A. Testing	\$30,000.00
B. Subcontractors	<u>\$184,500.00</u>
Total Reimbursable Direct Costs	\$214,500.00
Total Fee (NOT TO EXCEED)	\$615,000.00

SEECO has issued letters of intent to K&S Engineers Inc. and Kalgen Consultants, both Minority Business Enterprises (MBE), and McBride Engineering and Grace Analytical Laboratories, both Women Business Enterprises (WBE). These firms will actively participate in providing the services required by the agreement. The work to be performed by the MBE firm will be 20% of the contract value. The work to be performed by the WBE firms will be 10% of the contract value.

The Affirmative Action Section has reviewed the agreement and has concluded that SEECO is in accordance with the District's Affirmative Action Policy.

The Multi-Project Labor Agreement is applicable to the services required and included in the Agreement.

In as much as the firm SEECO possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement without advertising, per Section 11.4 of the Purchasing Act, in an amount not to exceed \$615,000.00.

Funds for the 2010 expenditure, in the amount of \$505,000.00 are available in Accounts 101-50000-612380, 201-50000-612380 and 401-50000-612380. The estimated expenditures for 2011 is \$80,000.00 and 2012 is \$30,000.00. Funds for the 2011 and 2012 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Kenneth A. Kits, Director of Engineering, MVL:RL

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 18, 2010