



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1493, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 2, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Issue purchase order and enter into an agreement with Hach Company, for Furnishing, Delivering and Maintaining Ammonia Analyzers at the Stickney Water Reclamation Plant, in an amount not to exceed \$58,713.00, Accounts 101-69000-612650, 623070, Requisition 1313301

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Hach Company for furnishing, delivering and maintaining ammonia analyzers at the Stickney Water Reclamation Plant. This purchase order will expire on December 31, 2011.

Hach Company, the sole source provider of the parts and services, has submitted prices for the parts and services required. Inasmuch as Hach Company is the only source of supply services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Hach Company is registered and in good standing with the State of Illinois. The parts are made in the United States.

The Multi-Project Labor Agreement is not applicable because of the specialized nature of the work. If trade work is required, in-house trades will perform the work.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Hach Company, in an amount not to exceed \$58,713.00.

Funds are being requested in 2011, in Accounts 101-69000-612650, 623070 and are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:sk
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 2, 2010