



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 10-1486, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 2, 2010**

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to advertise Contract 11-108-11, Furnish and Deliver Repairs, Service, and Parts for Laboratory Balances and YSI Meters, estimated cost of \$39,000.00, Account 101-16000-612970, Requisition 1315616

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver repairs, service, and parts for the Analytical Laboratories Division (ALD) of the Monitoring and Research Department at various locations.

Laboratory balances are used by ALD to determine total, suspended and dissolved solids in wastewater and environmental monitoring samples. The YSI meters are used to determine the temperature of and pH level in ambient water quality samples. This equipment must be maintained in good working order to provide precision and accuracy in scientific measurements and reported data.

The estimated cost for this contract is \$39,000.00. The estimated 2011, 2012, and 2013 expenditures are \$18,000.00, \$19,000.00 and \$2,000.00, respectively.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	December 22, 2010
Bid Opening	January 11, 2011
Award	February 3, 2011
Completion	March 31, 2013

Funds will be available in Account 101-16000-612970, and are contingent upon an appropriation in the 2011, 2012 and 2013 budgets, and will not be in effect until January 1, 2011.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 11-108-11.

Requested, Louis Kollias, Director of Monitoring and Research, LK:TG:MPC:KB:dm  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

of Commissioners for December 2, 2010