



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 10-1582, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 16, 2010**

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Issue purchase order for Contract 10-102-11, Furnish and Deliver Rental Lab Coats and Coveralls to Various Locations, to Lechner and Sons, Inc., in an amount not to exceed \$21,090.80, Account 101-16000-612490, Requisition 1299656

Dear Sir:

On May 6, 2010 the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 10-102-11 Furnish and Deliver Rental Lab Coats and Coveralls to Various Locations.

In response to a public advertisement of October 13, 2010, a bid opening was held on November 2, 2010. The bid tabulation for this contract is:

LECHNER AND SONS, INC.	\$21,090.80
G&K SERVICES	\$28,666.57

One hundred sixty-two (162) companies were notified of this contract being advertised and nine (9) companies requested specifications.

Lechner and Sons, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost for this contract was \$30,300.00, placing the bid of \$21,090.80, approximately 30.4 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 10-102-11, to Lechner and Sons, Inc., in an amount not to exceed \$21,090.80.

There was no bid deposit required for this contract.

Funds for the 2010 expenditure in the amount of \$250.00, are available in Account 101-16000-612490. The estimated expenditure for 2011 is \$10,545.40 and for 2012 is \$10,295.40. Funds for the 2011 and 2012 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:klv  
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board  
of Commissioners for December 16, 2010