



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1590, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 16, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to advertise Contract 11-639-11 Furnish and Deliver Process Water Chemicals and Consulting Services to Various Locations, estimated cost \$286,789.00, Accounts 101-67000, 68000, 69000-623560, Requisitions 1315260, 1315600 and 1315625

Dear Sir:

Contract documents and specifications have been prepared for Contract 11-639-11 Furnish and Deliver Process Water Chemicals and Consulting Services to Various Locations, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure various water treatment chemicals and consulting services, including testing, monitoring and adjusting water treatment equipment, to maintain process water specifications for an approximately three-year period.

The estimated cost for this contract is \$286,789.00. The estimated 2011, 2012, 2013 and 2014 expenditures are \$64,260.00, \$95,188.00, \$96,198.00 and \$31,143.00, respectively.

The bid deposit for this contract is \$14,350.00.

The contract specifications require that all work commence after receipt of the purchase order and terminate three years thereafter. Liquidated damages, in the amounts up to \$200.00 per day, may be assessed whenever the contractor breaches the specified time limits for furnishing and delivering chemicals and/or when process water properties deviate from specified limits.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

Revised Appendix D will not be included because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	January 5, 2011
Bid Opening	January 25, 2011
Award	February 3, 2011
Completion	February 14, 2014

Funds are being requested in 2011, in Accounts 101-67000, 68000, 69000-623560. Funds for 2011 and subsequent years 2012, 2013 and 2014 are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 11-639-11.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, SS:SO'C:MAG:LSC:JK

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 16, 2010