



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 10-1595, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 16, 2010**

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to increase Contract 09-717-11 Rental of Portable Emergency Generators to the North Service Area, to Gen Power, Inc., in an amount of \$20,409.00, from an amount of \$46,000.00 to an amount not to exceed \$66,409.00, Account 101-67000-612330, Purchase Order 3059595

Dear Sir:

On September 3, 2009, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order for Contract 09-717-11 Rental of Portable Emergency Generators to the North Service Area, to Gen Power, Inc., in an amount not to exceed \$72,625.00. The contract expires on September 16, 2011.

As of December 3, 2010, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in the amount of \$26,625.00 from the original amount awarded of \$72,625.00. The current contract value is \$46,000.00. The approved change orders reflect a 36.66% decrease to the original contract value.

The Maintenance and Operations Department has determined that an increase to Contract 09-717-11 will be needed to meet 2011 rental needs.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order for Contract 09-717-11 in an amount of \$20,409.00 (44.37% of the current contract value) from an amount of \$46,000.00 to an amount not to exceed \$66,409.00.

Funds are being requested in 2011, in Account 101-67000-612330 and are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, SES:SO'C:MAG:LSC:TW  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 16, 2010

Attachment