



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1598, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 16, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease Contract 10-616-11, Switchgear Maintenance and Repair at Various Service Areas, Group D, to Magnetech Industrial Services, Inc., in an amount of \$23,969.00, from an amount not to exceed \$60,000.00, to an amount not to exceed \$36,031.00, Account 101-67000-612600, Purchase Order 5001211

Dear Sir:

On September 16, 2010, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 10-616-11, Switchgear Maintenance and Repair at Various Service Areas, to Magnetech Industrial Services, Inc., in an amount not to exceed \$60,000.00. The contract expires on December 31, 2010.

This contract has no prior change orders.

The need for the decrease is due to a less than anticipated need for Switchgear Maintenance and Repair Services at the Kirie Water Reclamation Plant in 2010.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 10-616-11, Group D, in an amount of \$23,969.00 (approximately 40% of the current contract value), from an amount of \$60,000.00, to an amount not to exceed \$36,031.00.

Funds will be restored in Account 101-67000-612600.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, SES:SO'C:MAG:LSC:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 16, 2010