


**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** September 27, 2016

**TO:** Dr. Catherine O'Connor, Director of Engineering

**FROM:** Regina D. Berry, Diversity Administrator 

**SUBJECT:** Contract: 15-122-3P, Aeration Tanks Air Valves Automation  
in Batteries A, B, C and D Stickney WRP

**BIDDER:** Independent Mechanical Industries, Inc.

The bidder, Independent Mechanical Industries, Inc., has submitted company information and "MBE, WBE and SBE Verification Forms" for the firms identified on the subject contract's Utilization Plan.

The MBE, WBE and SBE Utilization Goals for the contract are 20% MBE, 9% WBE and 10% SBE. According to the Utilization Plan, the bidder has committed to the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
20%	12%	*

Therefore, the bidder, Independent Mechanical Industries, Inc., is in apparent compliance with the requirements of the Affirmative Action Ordinance, Revised Appendix D.

RDB:TCS

Attachment

c: Darlene A. LoCascio, Shields-Wright, L. Cornier, Schrean, File

\*Bidder offers MBE and WBE credits to satisfy SBE participation.

2 3 00 203  
\*  
REVISED JUNE, 2015

**METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO**

**MBE, WBE, SBE UTILIZATION PLAN**

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

**NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.**

**All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: Independent Mechanical Industries, Inc.

Contract No.: 15-122-3P

Affirmative Action Contact & Phone No.: Joseph P. Reynolds / (773) 282-4500

E-Mail Address: joe.reynolds@independentmech.com

Total Bid: 6,566,307<sup>10</sup>

**MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

MBE UTILIZATION

Name of MBE and contact person: COMPLETE MECHANICAL PIPING / HERMAN AIDE  
Business Phone Number: 773-960-6249 Email Address: prideherman@aol.com  
Address: 4732 W. WASHINGTON BLVD, CHICAGO, IL 60644  
Description of Work, Services or Supplies to be provided: FURNISH AND INSTALL PIPE, FITTINGS AND VALVES, AND DEMO PIPE  
CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: 1,176,664.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: ROMERO STEEL CO / JOSE ROMERO JR.  
Business Phone Number: 708-214-0001 Email Address: joerj@romerosteel.com  
Address: 1300 W. MAIN ST, MELROSE PARK, IL 60167  
Description of Work, Services or Supplies to be provided: STEEL AS PER ROMERO STEEL PROPOSAL  
CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: 77,000.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

**WBE UTILIZATION**

Name of WBE and contact person: HELM ELECTRIC CO  
 Business Phone Number: 708-579-1000 Email Address: jjr@helmelec.com  
 Address: 9th AVE, COUNTRYSIDE, IL  
 Description of Work, Services or Supplies to be provided: ELECTRICAL WORK

CONTRACT ITEM NO.: \_\_\_\_\_  
 Total Dollar Amount Participation: \$ 738,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!**

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_  
 Business Phone Number: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Description of Work, Services or Sup \_\_\_\_\_  
 CONTRACT ITEM NO.: \_\_\_\_\_  
 Total Dollar Amount Participation: 1,176,664.00  
77,000.00  
 If the WBE participation will be counted ( achievement of the SBE goal please indic 1,253,664.00  NO

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!**

Name of WBE and contact person: \_\_\_\_\_  
 Business Phone Number: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Description of Work, Services or Sup \_\_\_\_\_  
 CONTRACT ITEM NO.: \_\_\_\_\_  
 Total Dollar Amount Participation: 738,000.00  
6,150,000.00  
0.12\*  
 If the WBE participation will be counted to achievement of the SBE goal please indic 0.\*  NO

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!**

(Attach additional sheets as needed)

**SBE UTILIZATION**

Name of SBE and contact person: Same as MBE & WBE

Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!**

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!**

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

(Attach additional sheets as needed)

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!**

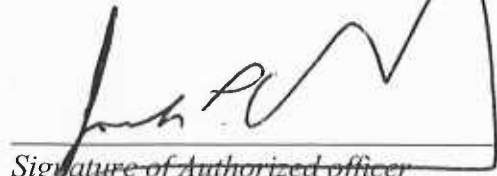
## SIGNATURE SECTION

On Behalf of Independent Mechanical Industries, Inc. I/We hereby acknowledge that  
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

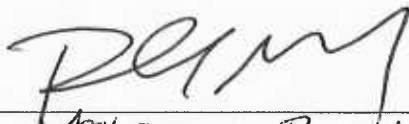
I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

August 30, 2016  
Date

  
Signature of Authorized officer

ATTEST:

Joseph P. Reynolds, President  
Print name and title

  
Asst. Secretary Ronald F. Marshall

(773) 282-4500  
Phone number

**1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**

**2) Failure to do so will result in a nonresponsive bid and rejection of the bid.**

**3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!