

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Affirmative Action Section

DATE: March 22, 2010

TO: Osoth Jamjun, Director of Maintenance and Operations

FROM: Thomas J. Savage, Affirmative Action Program Administrator

SUBJECT: 10-987-11, Railroad Track Maintenance and Upgrading
in the Stickney Service Area

Bidder: Swanson Contracting Company, Inc.

The bidder, Swanson Contracting Company, Inc., has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the subject contract are 4% MBE and/or WBE and 4% SBE. According to the contract's Utilization Plan, the bidder has committed the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
0%	4.6%	*

Therefore, the bidder, Swanson Contracting Company, Inc., is in apparent compliance with the requirements of Appendix D.

TJS:TCS:GG
Attachment

cc: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management

* Bidder offers themselves to satisfy SBE participation.

EXHIBIT A
METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO

UTILIZATION PLAN

For "Protected Class Enterprises" (PCEs) - Definitions for terms used below can be found in Appendix D: MBE - Section 5(c); WBE - Section 5(d); SBE - Section 5(e).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all Exhibit B PCE Subcontractor's Letter of Intent furnished to all PCEs. IF A BIDDER FAILS TO INCLUDE signed copies of the Utilization Plan and all signed Exhibit B PCE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page D-25 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: Swanson Contracting Co., Inc

Contract No.: 10-987-11

Affirmative Action Contact & Phone No.: William A. Swanson

Total Bid: \$ 369,288.²⁸

EXHIBITS A AND B MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

Revised March 9, 2009

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!!

(Attach additional sheets as needed)

Revised March 9, 2009

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

WBE UTILIZATION

Name of WBE and contact person: D J Massat Inc - Brenda Massat

Business Phone Number: (708) 389-3700

Address: 8842 Juniper Ct Tinky Park, IL 60487

Description of Work, Services or Supplies to be provided: Trucking, hauling, aggregate material

CONTRACT ITEM NO.: 16, 17, 18, 19

Dollar Amount Participation: \$17,000

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: CzechMate Lumber Corp - Julie MoDrak

Business Phone Number: (704) 660-9194

Address: 103 Gammon Point Ct Mooresville, NC 28117

Description of Work, Services or Supplies to be provided: Railroad track materials

CONTRACT ITEM NO.: 19

Dollar Amount Participation: \$ 3,090.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!!

(Attach additional sheets as needed)

Revised March 9, 2009

SBE UTILIZATION

Name of SBE and contact person: Swanson Contracting Co, Inc - William A. Smith
Business Phone Number: (708) 388-0623
Address: 11701 S Mayfield Ave Alsip, IL 60803
Description of Work, Services or Supplies to be provided: Maintenance & repair of
MWRDef6C owned railroad track
CONTRACT ITEM NO.: i - 20
Dollar Amount Participation: \$ 349,198.28

Exhibits A and B MUST Accompany the Bid!!!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

Exhibits A and B MUST Accompany the Bid!!!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

(Attach additional sheets as needed)

Exhibits A and B MUST Accompany the Bid!!!

SIGNATURE SECTION


On Behalf of Swanson Contracting Co., Inc. I/We hereby acknowledge that
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

2-9-2010

Date


Signature of Authorized officer

Theodore C. Swanson
Print name and title President

ATTEST:



Secretary William A. Swanson

(708) 388-0623
Phone number

1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.

2) Failure to do so will result in a nonresponsive bid and rejection of the bid.

3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

Exhibits A and B MUST Accompany the Bid!!!