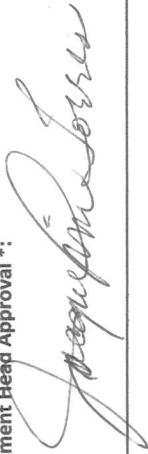


Department Head Approval *:



Executive Director Approval *:



* Above signatures reflect approval of the department's spreadsheet. Exceptions are to be noted individually in the spreadsheet.

Open Purchase Orders													
Last refreshed: 1/15/2016													
Department	FIN	Fund	Doc Type	Sum of Amount	PO Number	Item Text	Fiscal Year	Mark with 'X'		Criminal Code	Justification	Dept. Head Approval (Y or N)	ED Approval (Y or N)
								Carry Forward	Dec. & Close / Release				
							2015						
							\$ 9,449.35	X		3 - Best interest of the District	Actual services less than expected.	Y	
							\$2,284.06	X		3 - Best interest of the District	Actual services less than expected.	Y	
							\$38.53	X		3 - Best interest of the District	Actual services less than expected.	Y	
							\$92.04	X		3 - Best interest of the District	Actual services less than expected.	Y	
							\$81.24	X		3 - Best interest of the District	Actual services less than expected.	Y	
							\$30.15	X		3 - Best interest of the District	Actual services less than expected.	Y	
							\$ 12,875.37						
Grand Total													

**INTER-OFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

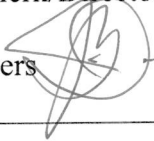
DEPARTMENT: Finance

DATE: January 25, 2016

TO: Darlene LoCascio, Director of Procurement and Materials Management

FROM: Jacqueline Torres, Clerk/Director of Finance

SUBJECT: Finance Change Orders



Attached is the approved change order request for the Finance Department.

JT:ra
Attachment