

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT**  
**OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** August 18, 2016

**TO:** John P. Murray, Acting Director of Maintenance and Operations

**FROM:** Regina D. Berry, Diversity Administrator



**SUBJECT:** CONTRACT 15-072-3D, SAFETY RAILING AROUND TANKS, TERRENCE  
J. O'BRIEN WATER RECLAMATION PLANT

**Prime Contractor:** Fence Masters, Inc.

The bidder, Fence Masters, Inc., has submitted company information and "MBE/ WBE/SBE Business Verification Forms" for the firms identified on the subject contract's Utilization Plan.

The Utilization goals for the above mentioned contract are 20% MBE, 10% WBE and 10% SBE. According to the contractor's Utilization Plan, the bidder has committed the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
20%	10%	*

Therefore, the bidder, Fence Masters, Inc., is in apparent compliance with the requirements of Affirmative Action Ordinance Revised Appendix D.

RDB:APH

Attachment

cc: Darlene LoCascio/ Cornier/ Shields-Wright/ File (2)

\*Bidder offers self to satisfy SBE participation

**METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO**

**MBE, WBE, SBE UTILIZATION PLAN**

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

**NOTE:** The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

**All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: Fence Masters, Inc.

Contract No.: 15-072-20

Affirmative Action Contact & Phone No.: Peter Biancardi 708 758 5250

E-Mail Address: pbiancardi@fencemastersinc.com

Total Bid: \$1,400,000.00

**MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

**MBE UTILIZATION**

Name of MBE and contact person: PMI Systems DBA The Bartech Group - Don Nietzel  
 Business Phone Number: 773-241-6832 Email Address: d.nietzel@bartechgroup.biz  
 Address: 44 W 60th St. Chicago, IL 60621  
 Description of Work, Services or Supplies to be provided: Furnish and install Davit Bases  
Install fence / safety rail partial  
 CONTRACT ITEM NO.: \_\_\_\_\_  
 Total Dollar Amount Participation: \$251,915.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

**MBE UTILIZATION**

Name of MBE and contact person: Top Builders  
 Business Phone Number: 773-343-4119 Email Address: topbuildersinc@gmail.com  
 Address: 3211 Dell Place Glenview, IL 60025  
 Description of Work, Services or Supplies to be provided: Submittal and as built drawings  
Demolition of existing railings  
 CONTRACT ITEM NO.: \_\_\_\_\_  
 Total Dollar Amount Participation: \$30,630.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
 Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
 CONTRACT ITEM NO.: \_\_\_\_\_  
 Total Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

0.00 \*  
 251,915.00 +  
 30,630.00 +  
 282,545.00 =  
 282,545.00 ÷  
 1,400,000.00 =  
 0.20 \* +

(Attach additional sheets as needed)

PS

0.00 \*

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

**WBE UTILIZATION**

Name of WBE and contact person: Mack Construction Services LLC - Nancy Carreon  
Business Phone Number: 773-525-3411 Email Address: nscarreon@comcast.net  
Address: 3628 N. Hamilton Chicago, IL 60618  
Description of Work, Services or Supplies to be provided: Metal Material Supply

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \$145,725.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!**

145,725.00 ÷  
1,400,000.00 =  
0.10 \* +  
0. \*

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!**

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!**

(Attach additional sheets as needed)

**SBE UTILIZATION**

Name of SBE and contact person: Fence Masters, Inc. - Peter Biancardi  
Business Phone Number: 708-758-5250 Email Address: pbiancardi@fencemastersinc.com  
Address: 20400 S Cottage Grove Ave. Chicago Heights, IL 60411  
Description of Work, Services or Supplies to be provided: Fabrication and install of railing  
Project Management  
CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \$950,000.00

The MBL, WBL, SBE Utilization Plan and the MBL, WBL, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

The MBL, WBL, SBE Utilization Plan and the MBL, WBL, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

(Attach additional sheets as needed)

The MBL, WBL, SBE Utilization Plan and the MBL, WBL, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

SIGNATURE SECTION

On Behalf of Fence Masters, Inc. I/We hereby acknowledge that  
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

8/1/16  
Date

[Signature]  
Signature of Authorized officer

Steve Johnson, President  
Print name and title

ATTEST:

[Signature]  
Secretary

708 758 5250  
Phone number

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!