

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: April 12, 2016

TO: Dr. Catherine A. O'Connor, Director of Engineering

FROM: Regina D. Berry, Diversity, Administrator



SUBJECT: Contract: 10-882-DF, Flood Control/Streambank Stabilization
Project on Tinley Creek in Orland Hills

BIDDER: Cardno, Inc.

The bidder, Cardno, Inc. has submitted company information and "MBE, WBE and SBE Verification Forms" for the firms identified on the subject contract's Utilization Plan.

The MBE, WBE and SBE Utilization Goals for the contract are 20% MBE, 10% WBE and 10% SBE. According to the Utilization Plan, the bidder has committed to the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
* 19.05%	11%	27%

Therefore, the bidder, Cardno, Inc., is in apparent compliance with the requirements of the Affirmative Action Ordinance, Revised Appendix D.

RDB:TCS

Attachment

cc: Darlene A. LoCascio, Shields-Wright, L. Cornier, Schrean, File

*The District has a longstanding policy under the doctrine of de minimis non curat lex, wherein bids containing variances of less than 1% of the MBE/WBE or SBE goals are responsive bids and may be awarded.

**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE, WBE, SBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: Cardno, Inc.

Contract No.: 10-882-DF

Affirmative Action Contact & Phone No.: James Melledy 708-574-3400

E-Mail Address: James.Melledy@cardno.com

Total Bid: \$ 664,000⁰⁰

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

MBE UTILIZATION

Name of MBE and contact person: GSG Material Testing, Inc. Santiago Garcia
Business Phone Number: 312.666.2989 Email Address: Sgarcia@gsgtesting.com
Address: 2945 W. Harrison Street, Chicago, IL 60607
Description of Work, Services or Supplies to be provided: Material Testing and Ecological Restoration

CONTRACT ITEM NO.: Exterior Improvements
Total Dollar Amount Participation: \$126,500.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

WBE UTILIZATION

Name of WBE and contact person: DJ Massat, Inc. Brenda Massat
Business Phone Number: 708.389.3700 Email Address: dmassat@comcast.net
Address: 8842 Juniper Court, Tinley Park, IL 60487
Description of Work, Services or Supplies to be provided: Trucking of clean soils for disposal. Trucking of stone

CONTRACT ITEM NO.: Earthwork
Total Dollar Amount Participation: \$35,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

WBE UTILIZATION

Name of WBE and contact person: Cooper Oil Co. - Kelly Cooper
Business Phone Number: 815.469.6175 Email Address: _____
Address: 10295 Vans Drive, Frankfort, IL 60423
Description of Work, Services or Supplies to be provided: Fuel for equipment

CONTRACT ITEM NO.: Earthwork
Total Dollar Amount Participation: 15,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

WBE UTILIZATION

Name of WBE and contact person: McBride Engineering - Tom Michalak
Business Phone Number: 708.799.1350 Email Address: tmichalak@mcbrideengineering.com
Address: 3649 W 183rd Street, Hazel Crest, IL 60429
Description of Work, Services or Supplies to be provided: Surveying, Layout and final as-built

CONTRACT ITEM NO.: Earthwork and Exterior Improvements
Total Dollar Amount Participation: \$10,000

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

WBE UTILIZATION

Name of WBE and contact person: Jack Contractor Services, Inc. Cindy Gustafson

Business Phone Number: 708.443.5563 Email Address: cgustafson@jackcsi.com

Address: 1853 E. Steger Road, Crete, IL 60417

Description of Work, Services or Supplies to be provided: Cleaning of 18 inch RCP pipe

CONTRACT ITEM NO.: Existing Conditions

Total Dollar Amount Participation: \$3,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: Flood Testing Labs Walt

Business Phone Number: 773.721.2200 Email Address: _____

Address: 1945 East 87th Street, Chicago, IL 60617

Description of Work, Services or Supplies to be provided: Compaction Testing

CONTRACT ITEM NO.: Earthwork

Total Dollar Amount Participation: \$8,500.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST accompany the Bid!!

(Attach additional sheets as needed)

SBE UTILIZATION

Name of SBE and contact person: Thorton Equipment Services Jason Verbeek
Business Phone Number: 708.479.7531 Email Address: Verbeekstudios@yahoo.com
Address: 12515 West Frontage Road, Mokena, IL 60448
Description of Work, Services or Supplies to be provided: Demolition, earthwork and grading
CONTRACT ITEM NO.: Existing Conditions and Earthwork
Total Dollar Amount Participation: \$177,000.00

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

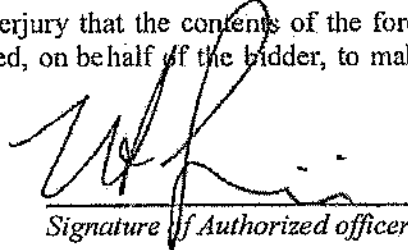
SIGNATURE SECTION

On Behalf of Cardno, Inc. I/We hereby acknowledge that
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

1-18-16
Date


Signature of Authorized officer

ATTEST:


Secretary

Mike Lancioni, Vice President

Print name and title

Address: 708 Roosevelt Road, Walkerton, IN 46574

574-586-3400

Phone number

Phone: 720-257-5832

Address: 10004 Park Meadows Drive, Suite 300, Lone Tree, CO 80124

1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.

2) Failure to do so will result in a nonresponsive bid and rejection of the bid.

3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!