Employment History

Metropolitan Water Reclamation District of Greater Chicago 100 E. Erie Street, Chicago, IL 60611

> Acting Director of Human Resources: 5/10 to present Assistant Director of Human Resources: 8/2007 to 5/10

Employment Manager: 4/97 to 8/2007, Employment Services Section

Senior Personnel Analyst: 6/93 to 4/97, Administration Section

Associate Personnel Analyst: 6/91 to 6/93, Classification, Compensation and Benefits Section Assistant Personnel Analyst: 1/90 to 6/91, Classification, Compensation and Benefits Section

Personnel Assistant: 1/88 to 1/90, Classification, Compensation and Benefits Section Service Representative: 9/85 to 1/88, Research and Development Department

Significant Accomplishments

- Serve as Chairperson of the Portal Governance Committee, responsible for administration of a multi-million dollar contract to develop an enterprise-wide SAP internet portal for both internal and external users.
- Served as Assistant Director of centralized HR Department with a \$54 million department budget and 60 professional and paraprofessional staff members.
- Prepare and administer \$54 million departmental budget, supervise processing and maintenance of all personnel transactions and records, serve on various District task forces.
- Serve as primary resource for the Law Department on employment-related litigation.
- Directly supervised 14 examinations professionals and managed a \$1.5 million budget covering all phases of employment in a civil service environment.
- Oversaw purchase, implementation and major upgrades of SIGMA applicant management system used at the District.
- Performed a wide range of duties relating to job evaluation, wage and salary administration and employee benefits planning, budgeting and administration.

Education and Professional Affiliations

Kenan-Flagler Business School, University of North Carolina-Chapel Hill Water & Wastewater Leadership Center March 2008

Northwestern University, Kellogg Graduate School of Management, Chicago, IL Master of Management, Human Resources Management, Economics June 1991

Ohio University, Honors Tutorial College, Athens, OH Bachelor of Arts Degree, Summa Cum Laude, Spanish May 1984

Certified Compensation Professional, American Compensation Association, 1991 Society for Human Resources Management International Public Management Association