

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
2016 Request for Line Item Transfer

Dept: Finance

Board Meeting Date: Oct 20, 2016

BTB Date: Sep 15, 2016


TRANSFER 2016 FUNDS FROM:

CODE			BUDGETARY	APPROPRIATION		FUNDS	OUT	EXPLANATION
Fund	Fund Ctr	Cmt Item	ACCOUNT NAME	ORIGINAL	ADJUSTED	AVAILABLE	AMOUNT	
101	40000	612490	Contractual Services, N.O.C.	\$25,900	\$23,400	\$22,385	\$6,000	Funds are available due to the lower than anticipated need for temporary workers in the Finance Department for 2016.
TOTAL:							\$6,000	

TRANSFER 2016 FUNDS INTO:

CODE			BUDGETARY	APPROPRIATION		FUNDS	IN	EXPLANATION
Fund	Fund Ctr	Cmt Item	ACCOUNT NAME	ORIGINAL	ADJUSTED	AVAILABLE	AMOUNT	
101	40000	623520	Office, Printing, & Photo Supplies, Equipment, & Furniture	\$7,200	\$7,200	\$1,625	\$6,000	Funds are required for the purchase of additional stand-up desks and the replacement of office chairs.
TOTAL:							\$6,000	

REQUESTED: 
 Department Head

REVIEWED: 
 Budget Officer

APPROVED: 
 Executive Director