

Section 10 **Certification Eligibility**

(a) The District is a self-certifying agency. Thus, while the District takes into consideration shall accept certifications that a business may have received from another agency from the City of Chicago, County of Cook and other governmental certification agencies approved by the Administrator, this does not mean that the District will automatically accept that certification and allow participation of the business on District contracts. Instead, each business, whether previously certified or not, must submit to the District's certification process. The District may verify a business' certification issued by an acceptable government agency to review the following:

- 1) Personal Net Worth Statement to determine qualifying owner(s) meet the District's definition of Economically Disadvantaged
- 2) Corporate tax returns Business meets the District's definition of Small Business Enterprise
- 3) Updated equipment list and accompanying purchase or lease information
- 4) Three most recent contracts
- 5) Updated real estate information including lease or purchase information
- 6) Site Visit
- 7) Updated information on any adverse action taken or pending from another certifying agency; and
- 8) Information that the Administrator deems necessary to verify the certification of a business.

(b) The verification permitted in Subsection (a) shall take place in advance of the bid process. The District shall maintain an online searchable list of certified businesses so that contractors seeking to do business with the District can identify M/WBE certified businesses who are eligible to be counted for credit on a District contract.