

Interoffice Memorandum
METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: June 21, 2016

TO: John Murray, Acting Director of Maintenance and Operations

FROM: Regina D. Berry, Diversity Administrator



SUBJECT: Contract: 16-601-21, Furnish, Deliver and Install Communication Conduit at the Lockport Powerhouse

Bidder: **M.G. Electric Service Company, Inc.**

The lowest responsive bidder, M.G. Electric Service Company, Inc., has submitted company information, "MBE, WBE and SBE Verification Forms" for the firms identified on the subject contract's Utilization Plan.

The MBE, WBE, and SBE Utilization Goals for the contract are 13% Minority, 7% WBE, and 10% Small Business Enterprises. According to the contract's Utilization Plan, the bidder has committed to the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
13.8%	10.4%	*

Therefore, the lowest responsive bidder, M.G. Electric Service Company, Inc., is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D.

RDB: GG

Attachment

c: Ms. Darlene A. LoCascio, Shields-Wright, Cornier, Gordon, File

*Bidder offers WBE to satisfy SBE participation.

METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO

MBE, WBE, SBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: M.G. ELECTRIC SERVICE COMPANY

Contract No.: 16-601-21

Affirmative Action Contact & Phone No.: GEORGE FRYDRYCH 847-439-7500

E-Mail Address: GFRYDRYCH@MGELECTRIC.COM

Total Bid: \$ 115,900⁰⁰

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

MBE UTILIZATION

Name of MBE and contact person: EXPRESS ELECTRIC SUPPLY - RODNEY THOMPSON
Business Phone Number: 708-478-5330 Email Address: EXPRESSELECTRIC.THOMPSON@COMCAST.NET
Address: 11535 W. 183RD PLACE, UNIT 108, ORLAND PARK ILL. 60467
Description of Work, Services or Supplies to be provided: SUPPLY ELECTRICAL MATERIALS

CONTRACT ITEM NO.: ELECTRICAL
Total Dollar Amount Participation: \$ 16,000.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

16,000.00
115,900.00

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

WBE UTILIZATION

Name of WBE and contact person: EVERGREEN SUPPLY Co COLLEEN KRAMER
Business Phone Number: 773-375-4750 Email Address: CKRAMER@EVERGREENSUPPLY.COM
Address: 9901 S. TORRENCE AVENUE, CHICAGO ILL. 60617
Description of Work, Services or Supplies to be provided: SUPPLY ELECTRICAL MATERIALS

CONTRACT ITEM NO.: ELECTRICAL
Total Dollar Amount Participation: \$12,000

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

12,000.00 ÷
115,900.00 =
0.10* +

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

(Attach additional sheets as needed)

SIGNATURE SECTION

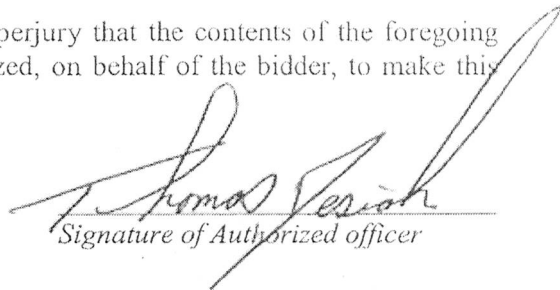
On Behalf of M.G. ELECTRIC SERVICE COMPANY I/We hereby acknowledge that
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

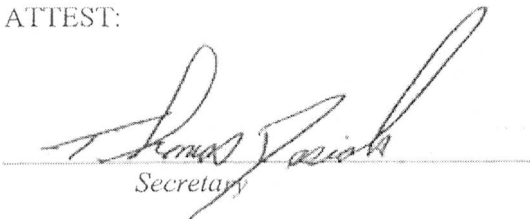
I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

4-27-2016

Date


Signature of Authorized officer

ATTEST:


Secretary

THOMAS DESIDERI
Print name and title VICE-PRESIDENT

847-439-7500

Phone number

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!