

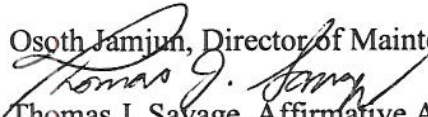
**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Affirmative Action Section

**DATE:** January 11, 2010

**TO:** Osoth Jamjun, Director of Maintenance and Operations

**FROM:**   
Thomas J. Savage, Affirmative Action Program Administrator

**SUBJECT:** 10-699-11, Services of Heavy Equipment with Operators for  
Material Handling at LASMA and CALSMA (Group B)

Bidder: M.A.T. Leasing, Inc.

The bidder, M.A.T. Leasing, Inc., has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the subject contract are 20% MBE, 9% WBE and 10% SBE. According to the contract's Utilization Plan, the bidder has committed the following:

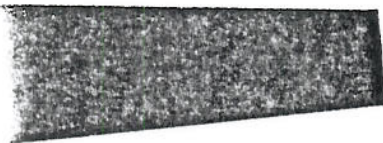
<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
20%	10%	*

Therefore, the bidder, M.A.T. Leasing, Inc., is in apparent compliance with the requirements of Appendix D.

TJS:TCS:GG  
Attachment

cc: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management

\* Bidder offers WBE credits to satisfy SBE participation.



*Group B*

**EXHIBIT A**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF**  
**GREATER CHICAGO**

**UTILIZATION PLAN**

For "Protected Class Enterprises" (PCEs) - Definitions for terms used below can be found in Appendix D: MBE - Section 5(c); WBE - Section 5(d); SBE - Section 5(e).

**NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all Exhibit B PCE Subcontractor's Letter of Intent furnished to all PCEs. IF A BIDDER FAILS TO INCLUDE signed copies of the Utilization Plan and all signed Exhibit B PCE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.**

**All Bidders must sign the signature page D-25 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: M.A.T. Leasing, Inc.

Contract No.: 10-699-11

Affirmative Action Contact & Phone No.: Michael A. Tarkin 773-254-3644

Total Bid: \$ 325,137.50

**EXHIBITS A AND B MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR**

*330,137.50*

Revised March 9, 2009

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

**MBE UTILIZATION**

Name of MBE and contact person: Truck Tire Sales Inc.  
Business Phone Number: 773-285-2000  
Address: 1416 W. Randolph Rd Chicago, IL 60607  
Description of Work, Services or Supplies to be provided: Tire & Repair as necessary

CONTRACT ITEM NO.: 2  
Dollar Amount Participation: \$65,027.50

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

Exhibits A and B MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

Exhibits A and B MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:  YES  NO

Exhibits A and B MUST Accompany the Bid!!!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

**WBE UTILIZATION**

Name of WBE and contact person: West Fuels, Inc.

Business Phone Number: 1708 588 1900

Address: 72 S. La Grange Rd Suite 7 La Grange, IL 60525

Description of Work, Services or Supplies to be provided: Fuel & Lubricants as necessary

CONTRACT ITEM NO.: 2

Dollar Amount Participation: 10% 32,513.75

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibit A and B MUST accompany the Bid

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

*(Handwritten mark)*

0.00 \*

32,513.75 ÷

330,137.5 =

0.10 \*

0.10 +

0.10 \*

Exhibit A and B MUST accompany the Bid

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibit A and B MUST accompany the Bid

(Attach additional sheets as needed)

**SBE UTILIZATION**

Name of SBE and contact person: West Fuels Deborah Sinye  
 Business Phone Number: 1708 588 1900  
 Address: 72 S. Lorraine Rd Lorraine, IL 60525  
 Description of Work, Services or Supplies to be provided: Provide Fuel & Lubricants as necessary  
 \_\_\_\_\_  
 CONTRACT ITEM NO.: 2  
 Dollar Amount Participation: \$43,513.75

Form A and B MUST accompany the Bid

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_  
 Business Phone Number: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
 \_\_\_\_\_  
 CONTRACT ITEM NO.: \_\_\_\_\_  
 Dollar Amount Participation: \_\_\_\_\_

Form A and B MUST accompany the Bid

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_  
 Business Phone Number: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
 \_\_\_\_\_  
 CONTRACT ITEM NO.: \_\_\_\_\_  
 Dollar Amount Participation: \_\_\_\_\_

(Attach additional sheets as needed)

Form A and B MUST accompany the Bid

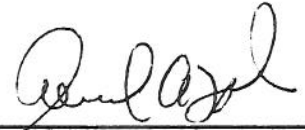
## SIGNATURE SECTION

On Behalf of M. A. T. Leasing, Inc. I/We hereby acknowledge that  
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WB and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

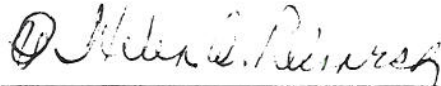
12/5/09  
Date



Signature of Authorized officer

ATTEST:

Michael A. Tadin  
Print name and title



Secretary

773-254-3644  
Phone number

- 1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) **Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) **If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

Exhibits A and B MUST accompany this Bid