

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: Affirmative Action Section

DATE: June 30, 2010

TO: Ms. Manju Sharma, Acting Director of Maintenance and Operations

FROM: Thomas J. Savage, Affirmative Action Program Administrator

SUBJECT: Contract 10-665-11 Landscape Maintenance at Various Service Areas –
Group H

Bidder: Christy Webber and Company

The bidder, Christy Webber and Company, has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the above mentioned contract are 10% MBE, 5% WBE, and 10% SBE. According to the contract's PCE Utilization Plan, the bidder has committed the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
10%	*	**

Therefore, the bidder, Christy Webber and Company, is in apparent compliance with the requirements of Appendix D.

*Bidder is WBE

**MBE is SBE

TJS:RDB

attachments

cc: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management

Revised March 9, 2009

EXHIBIT A
METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO

UTILIZATION PLAN

For "Protected Class Enterprises" (PCEs) - Definitions for terms used below can be found in Appendix D: MBE - Section 5(c); WBE - Section 5(d); SBE - Section 5(e).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all Exhibit B PCE Subcontractor's Letter of Intent furnished to all PCEs. **IF A BIDDER FAILS TO INCLUDE** signed copies of the Utilization Plan and all signed Exhibit B PCE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page D-25 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: Christy Webber & Company

Contract No.: GROUP H

Affirmative Action Contact & Phone No.: Maricela Romero 773-533-0477

Total Bid: \$ 93,609.50

EXHIBITS A AND B MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

RECEIVED
MAY 17 2010
Affirmative Action Section

Revised March 9, 2009

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals, e. (v)

MBE UTILIZATION

Name of MBE and contact person: Darnell's Ground Service, Inc. - Darnell Co

Business Phone Number: 773-413-9854

Address: 2255 East 75th St. 102 Chicago IL 60649-3228

Description of Work, Services or Supplies to be provided: landscape maintenance services

CONTRACT ITEM NO.: 10-6065-11

Dollar Amount Participation: \$ 3,120.32

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!

MBE UTILIZATION

Name of MBE and contact person: Brown & Son Landscaping - Curtis Brown

Business Phone Number: 773-319-1386

Address: 7938 South Colfax Ave, Chicago IL 60617

Description of Work, Services or Supplies to be provided: landscape maintenance services

CONTRACT ITEM NO.: 10-6065-11

Dollar Amount Participation: \$ 3,120.32

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!

MBE UTILIZATION

Name of MBE and contact person: Melesio's Landscaping - Jaime Melesio

Business Phone Number: 773-936-1288

Address: 4455 West Haddon Ave. - Chicago IL 60651

Description of Work, Services or Supplies to be provided: landscape maintenance services

CONTRACT ITEM NO.: 10-6065-11

Dollar Amount Participation: \$ 3,120.32

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!

RECEIVED

MAY 17 2010

Affirmative Action Section

(Attach additional sheets as needed)

Revised March 9, 2009

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals, e (v)

WBE UTILIZATION

Name of WBE and contact person: Christy Webber & Company - Christy Webber

Business Phone Number: 773-533-1047

Address: 2900 W. Ferdinand St, Chicago IL 60612

Description of Work, Services or Supplies to be provided: landscape maintenance services

CONTRACT ITEM NO.: 10-665-11

Dollar Amount Participation: \$74,887.60

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Exhibits A and B MUST Accompany the Bid!!

(Attach additional sheets as needed)

RECEIVED
MAY 17 2010
Affirmative Action Section

Revised March 9, 2009

SBE UTILIZATION

Name of SBE and contact person: Darnell's Ground Service, Inc. - Darnell Co
Business Phone Number: 773-413-9854
Address: 2255 East 75th Ste. 102, Chicago, IL 60649-3228
Description of Work, Services or Supplies to be provided: landscape maintenance

CONTRACT ITEM NO.: 10-665-11
Dollar Amount Participation: \$ 3,120.32

Exhibits A and B MUST Accompany the Bid!!!

SBE UTILIZATION

Name of SBE and contact person: Brown & Son Landscaping - Curtis Brown
Business Phone Number: 773-319-1386
Address: 7938 South Colfax Ave, Chicago IL 60617
Description of Work, Services or Supplies to be provided: landscape maintenance

CONTRACT ITEM NO.: 10-665-11
Dollar Amount Participation: \$ 3,120.32

Exhibits A and B MUST Accompany the Bid!!!

SBE UTILIZATION

Name of SBE and contact person: Melesio's Landscaping - Jaime Melesio
Business Phone Number: 773-936-1288
Address: 4455 West Haddon Ave, Chicago IL 60651
Description of Work, Services or Supplies to be provided: landscaping services - maintenance

CONTRACT ITEM NO.: 10-665-11
Dollar Amount Participation: \$ 3,120.32

(Attach additional sheets as needed)

Exhibits A and B MUST Accompany the Bid!!!

RECEIVED
MAY 17 2010
Affirmative Action Section

SIGNATURE SECTION

On Behalf of Christy Webber & Company (name of company) I/We hereby acknowledge that

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

5/10/2010
Date

[Signature]
Signature of Authorized officer

Christy Webber, President
Print name and title

ATTEST:

[Signature]
Secretary

773-533-0477
Phone number

1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.

2) Failure to do so will result in a nonresponsive bid and rejection of the bid.

3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

RECEIVED

MAY 14 2010

WAIVER REQUEST FORM

If a waiver is requested, the Bidder is required to sign and execute this page.

Contract No.: _____

Name of Bidder: _____

Contact Person and Phone Number: _____

With respect to the contract specified above, the Bidder hereby requests a total or partial waiver of the requirement that, pursuant to Section 9(a) of the Appendix D, it files a Utilization Plan or achieve a particular goal for PCE participation in the contract. The reasons for the request are as follows: _____

On Behalf of _____ (name of company) I/We hereby acknowledge that

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed in the Utilization Plan in the performance of this contract and have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Waiver Request Form are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

Date

ATTEST:

Secretary

RECEIVED
MAY 17 2010

Affirmative Action Section

Signature of Authorized officer

Print name and title

Phone number

NOTE TO BIDDERS

All Waiver requests are evaluated carefully by the District. The evaluation is based on your firm's documented **GOOD FAITH EFFORTS.**

The **GOOD FAITH EFFORTS** MUST be Undertaken **PRIOR** to your bid submittal to the District.

Good Faith Efforts are identified on pp. D12-D13, Section 9. Compliance Review and Enforcement (b), (1)-(10).

Exhibits A and B MUST accompany the Bid.