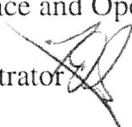


**INTEROFFICE MEMORANDUM  
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration **DATE:** July 12, 2013  
Diversity Section

**TO:** Manju Sharma, Director of Maintenance and Operations

**FROM:** Thomas J. Savage, Diversity Administrator 

**SUBJECT:** Contract 11-817-21, Furnish, Deliver & Install a Steam Line at Calumet Water Reclamation Plant

**LOW BIDDER:** Independent Mechanical Industries, Inc.,

The low bidder, Independent Mechanical Industries, Inc., has submitted company information and "MBE, WBE and SBE Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE utilization goals for the above mentioned contract are 20% MBE, 9% WBE and 10% SBE. According to the contract's Utilization Plan, the low bidder has committed to the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
23%	10%	*

Therefore, the low responsive bidder, Independent Mechanical Industries, Inc., is in apparent compliance with the requirements of Affirmative Action Interim Ordinance Appendix D.

\* MBE and WBE are the SBEs

TJS:EAR

cc: Darlene A. LoCascio, Director of Procurement and Materials Management  
Helen Shields-Wright, File

Attachment

**METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO**

**MBE, WBE, SBE UTILIZATION PLAN**

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

**NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.**

**All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: Independent Mechanical Industries, Inc.

Contract No.: 11-817-21

Affirmative Action Contact & Phone No.: Joseph P. Reynolds, President/ (773) 282-4500

Total Bid: \$865,560.00

**MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Interim Ordinance Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) - (v)

**MBE UTILIZATION**

Name of MBE and contact person: Il in One Contractor, Inc.  
Business Phone Number: (773) 847-2100  
Address: 4344 W. 45th St., Chicago, Illinois 60632  
Description of Work, Services or Supplies to be provided: Caisson Installation, Install (4) concrete columns, furnish and install bridge steel.  
CONTRACT ITEM NO.: 1  
Dollar Amount Participation: \$195,000.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES       NO

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!**

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES       NO

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!**

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES       NO

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!**

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Interim Ordinance Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) - (c) (v)

**WBE UTILIZATION**

Name of WBE and contact person: RHL Insulation/ Rebecca Stuber-Fallin

Business Phone Number: (815) 730-1592

Address: 2224 Oakleaf Street, Joliet, Illinois 60436

Description of Work, Services or Supplies to be provided: Insulation of piping.

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \$25,800.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.

**WBE UTILIZATION**

Name of WBE and contact person: Autumn Construction Services/Susan Nelson

Business Phone Number: (630) 588-9585

Address: 1400 E. Touhy Avenue, Ste 477, Des Plaines, Illinois 60018

Description of Work, Services or Supplies to be provided: Furnish and install condensate pump, relief valves and associated piping.

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: 64,200.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.

(Attach additional sheets as needed)

**SBE UTILIZATION**

Name of SBE and contact person: Same as MBE & WBE

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.**

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.**

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

(Attach additional sheets as needed)

**The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.**

## SIGNATURE SECTION

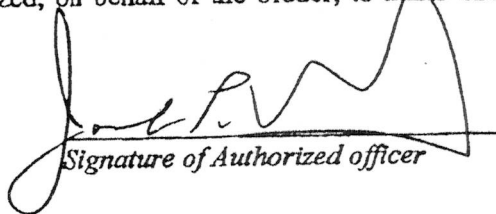
On Behalf of Independent Mechanical Industries, Inc. I/We hereby acknowledge that  
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

June 17, 2013

Date

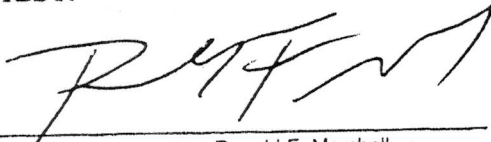


Signature of Authorized officer

Joseph P. Reynolds, President

Print name and title

ATTEST:



Asst. *Secretary* Ronald F. Marshall

(773) 282-4500

Phone number

- 1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) **Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) **If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!