

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: February 10, 2021

TO: John H. Sudduth, Director of Information Technology

FROM: Regina D. Berry, Diversity Administrator

RDB (JHB)

SUBJECT: 21-RFP-07 Enhancements to the District's New Website

Our review of this RFP indicates that due to the various items under the scope, Affirmative Action goals of 20% MBE, 10% WBE, 10% SBE and 3% VBE should be included.

Appendices A and V should be inserted as additional appendices.

If you have any questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS
Attachments

c: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis, Cornier, May, File (2)