


**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** June 2, 2023

**TO:** Thaddeus J. Kosowski, Acting Director of Human Resources

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** **REVISED Goal Review for Contract No. 23-RFP-15, "Request for an EXPEDITED Review of RFP for Consulting Services to Develop an Executive Level Performance Evaluation Process - 23-RFP-15."**

Our review of this contract indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District contracts where the estimated total expenditure is in excess of \$100,000.00. The total estimated cost for this contract is \$15,000.00.

Since the total cost is less than \$100,000.00, Affirmative Action Ordinance Revised Appendix A and Appendix V should not be included.

If you have any questions, please contact Diversity Officer, Ouidie Pollard, at extension 1-3029.

RLM:omp

Attachment

cc: D. LoCascio, S. Morakalis, L. Cornier, T. Powell, R. Bonner