

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** June 26, 2025

**TO:** Susan T. Morakalis, General Counsel

**FROM:** Richard L. Martinez, Jr., Diversity Administrator

*Richard L. Martinez, Jr.*

**SUBJECT: Review of Revised Request Concerning Proposal 25-RFP-18, Professional Environmental Engineering Services for Real Estate**

The District is seeking two professional environmental engineering consultants to provide services on an as-needed basis to the Law and Engineering Departments. The initial total estimated cost of the requested services has increased from \$900,000.00 (\$450,000.00 per consultant) to \$1,200,000.00 (\$600,000.00 per consultant). The proposal calls for two consulting firms to receive equal contract awards over the course of a three (3) year service period.

The Diversity Section has completed its review of the subject Request for Proposal ("RFP"). Our review indicates that the following affirmative action goals should be included in the RFP: **20% MBE, 10% WBE and 3% VBE.**

If you would like further information about this review, please contact Diversity Officer Fred Fortier at (773) 999-6715.

RLM/FF

Attachment

C: D. LoCascio, M. Leibrock, L. Cornier, P. Kunath, N. Lopez, M. Valdez