

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**  
*InterOffice Memorandum*

**DEPARTMENT:** General Administration, **DATE:** May 30, 2008  
Affirmative Action Section

**TO:** Mr. Joseph Sobanski,  
Chief Engineer

**FROM:** Amy E. Crowe,  
Administrator, Affirmative Action

**SUBJECT:** Contract 98-260-2M (Re-Bid), Coarse Screens Installation,  
Piping & Electrical Work, 95th Street and 125<sup>th</sup> Street  
Pumping Stations Calumet Service Area

The lowest responsive bidder, F.H. Paschen/S.N. Nielsen & Associates, LLC, has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the above mentioned contract are 20% MBE, 9% WBE, and 10% SBE. According to the contract's PCE Utilization Plan, the bidder has committed to the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
20%	9%	*

Therefore, the lowest responsive bidder, F.H. Paschen/S.N. Nielsen & Associates, LLC, is in apparent compliance with the requirements of Revised Appendix D.



Amy E. Crowe  
Administrator,  
Affirmative Action

AEC:TCS  
Attachments

XC: Darlene A. LoCascio, Purchasing Agent

\*Bidder offers MBE credits to satisfy their SBE participation.

Revised December 6, 2007

**EXHIBIT A**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**UTILIZATION PLAN**

For "Protected Class Enterprises" (PCEs) - Definitions for terms used below can be found in Appendix D: MBE - Section 5(c); WBE - Section 5(d); SBE - Section 5(e).

**NOTE:** The Bidder shall submit with the Bid, copies of Exhibit B furnished to all PCEs listed, completed by all PCEs and submitted to the Office of the Purchasing Agent, MWRD, 5<sup>th</sup> Floor, 100 East Erie, Chicago, Illinois 60611 within three (3) business days. IF A BIDDER FAILS TO INCLUDE signed copies of the Utilization Plan at the time of bid opening or FAILS TO SUBMIT signed copies of all required Subcontractor's letter of intent within three (3) business days of bid opening, said bid will be deemed nonresponsive and rejected.

Bidders must sign the signature page of the Utilization Plan.

Name of Bidder: F.H. Paschen, S.N. Nielsen & Assoc., LLC

Contract No.: 98-260-2M (rebid)

Affirmative Action Coordinator & Phone No.: Karen J. Howell 773-444-3474

Total Bid: 10,319,000

27000-1001  
10-31-2000-00  
0-20  
0-00

Revised December 6, 2007

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

**MBE UTILIZATION**

Name of MBE and contact person: FULLERTON INDUSTRIAL SUPPLY, LAUREN BELLARABA  
Business Phone Number: 773-525-3003  
Address: 1456 WEST FULLERTON, CH. IL 60614  
Description of Work, Services or Supplies to be provided: FURNISH FURNACE BAR JOISTS & BEST CONNECTIONS, 11350 & 14500, & DUE SUPPLY  
CONTRACT ITEM NO.: 2 - MECHANICAL  
Dollar Amount Participation: 2,065,480

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒ YES

☐ NO

Exhibit A MUST Accompany the Bid !!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☐ NO

Exhibit A MUST Accompany the Bid !!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☐ NO

Exhibit A MUST Accompany the Bid !!!

(Attach additional sheets as needed)

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Revised December 6, 2007

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

WBE UTILIZATION

Name of WBE and contact person: EVERETT SUPPLY Cotton Kramer  
Business Phone Number: 903-395-4750  
Address: 9901 S. TULSA AVE., CT. IL 60617  
Description of Work, Services or Supplies to be provided: ELECTRICAL SUPPLY 16905, For 20 Cords

CONTRACT ITEM NO.: 3  
Dollar Amount Participation: 332,000

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☒ NO

Exhibit A MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: AIR DESIGN SYSTEM, ELLIE LIPOFSKY  
Business Phone Number: 630-654-1900  
Address: 1201 W 91ST, WILLIAM SPRINGFIELD IL 60541  
Description of Work, Services or Supplies to be provided: HVAC 15855, 15870, 15890, 15910, 15911, 15940, 15975, 15985, 15990

CONTRACT ITEM NO.: 2-MECHANICAL  
Dollar Amount Participation: 243,900

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☒ NO

Exhibit A MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: ARGO SUMMIT SUPPLY CO - LAURA TOBOLANSKI  
Business Phone Number: 708-458-5850  
Address: 5539 S. ARCHER RD., SUMMIT IL 60501  
Description of Work, Services or Supplies to be provided: DIVISION 15 MECHANICAL PLUMBING & SUPPLY

CONTRACT ITEM NO.: 2 MECHANICAL  
Dollar Amount Participation: 353,000

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☒ NO

Exhibit A MUST Accompany the Bid!!!

(Attach additional sheets as needed)

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**SBE UTILIZATION**

Name of SBE and contact person: FULLERTON INDUSTRIAL SUPPLY, LANCE BETHAGARA  
Business Phone Number: 973 525-3003  
Address: 1456 West Fullerton, Ct. 1C  
Description of Work, Services or Supplies to be provided: Finish Aqueduct Bar Screen  
\$ 1200 Conductor 11330 & 14500 & Pipe Supply  
CONTRACT ITEM NO.: 2 - MECHANICAL  
Dollar Amount Participation: 1,040,000

Exhibit A MUST Accompany the Bid! !!

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

Exhibit A MUST Accompany the Bid! !!

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

(Attach additional sheets as needed)

If a waiver is requested, complete the following "Waiver Request." If no waiver is requested, go directly to the SIGNATURE SECTION which follows the waiver request.



Revised December 6, 2007

WAIVER REQUEST N/A

Contract No.: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Contact Person and Phone Number: \_\_\_\_\_

With respect to the contract specified above, the Bidder hereby requests a total or partial waiver of the requirement that, pursuant to Section 9(a) of the Appendix D, it files a Utilization Plan or achieve a particular goal for PCE participation in the contract. The reasons for the request are as follows: N/A

**NOTE TO BIDDERS**

All Waiver requests are evaluated carefully by the District. The evaluation is based on your firm's documented GOOD FAITH EFFORTS.

The GOOD FAITH EFFORTS MUST be

Undertaken PRIOR to your bid submittal to the District.

Good Faith Efforts are identified on pp. D12-D13, Section 9. Compliance Review and Enforcement (b), (1)-(10).

**SIGNATURE SECTION**

I/WE F.H. Padden, SNNELMAN ASSOC., LLC hereby acknowledge that  
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

**The Bidder is required to sign and execute this page.**

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

April 29, 2008  
Date

Robert F. Zitek  
Authorized officer

ATTEST:

Christine M. Enfalt  
Secretary - Christ M. Enfalt

Robert F. Zitek, Agent  
Print name and title

713-444-3474  
Phone number

Exhibit A MUST Accompany the Bid!!!