

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: November 22, 2022

TO: Beverly K. Sanders, Director of Human Resources

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Contract 22-RFP-12 – Insurance Broker Services

The lowest responsive bidder, Willis Towers Watson Midwest, Inc., has submitted company information and “MBE/ WBE/SBE Business Verification Forms” for the firms identified on the subject contract’s Affirmative Action Utilization Plan.

The MBE, WBE, and SBE Utilization Goals for the above-mentioned contract are 20% MBE, 10% WBE and 10% SBE. According to the bidder’s Commitment Form, the bidder has committed the following goals:

MBE
20%

WBE
10%

SBE
10%

Therefore, Willis Towers Watson Midwest, Inc., is in apparent compliance with the requirements of Appendix A.

RDB

Attachments

c: LoCascio, Cornier, Morakalis, File