

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: July 8, 2024

TO: John P. Murray, Director, Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator

RLM/PCS

SUBJECT: **Goal Review for Contract 25-673-11 – Heavy Equipment Maintenance at Various Locations (Groups A & B)**

We have reviewed the specifications for the subject contract and the material, labor, equipment, and man-hour breakdown by trades. Our review indicates that MBE/WBE/VBE goals are not applicable to this contract due to the lack of available M/W/VBE subcontractors to perform the scope of work. The contract scope consists of the maintenance and repair of heavy equipment, i.e., excavators, end-loaders, cranes, tractors, forklifts and other heavy machinery.

The availability research identified no MBEs, WBEs or VBEs as able to perform the scope of services. Therefore, the Affirmative Action Ordinance Revised Appendix D and the Appendix V should not be included in the contract documents.

If you have any questions, please contact Denise Hardney, Diversity Officer, at extension 14030.

RLM: DH
Attachment(s)

c: D. LoCascio, S. Morakalis, N. Lopez, M. Valdez, E. Staudacher, P. Kunath, R. Frost, L. Cornier,
D. Hardney, file