

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration, **DATE:** April 16, 2024  
Diversity Section

**TO:** John P. Murray, Director of Maintenance and Operations 

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** **Review of Contract 24-602-11, "Furnish and Deliver Miscellaneous Electrical & Mechanical Equipment at Various Locations"**

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

The District is seeking Contractor(s) to furnish and deliver miscellaneous electrical and mechanical equipment to various locations. There are ten items in the contract and each item will be awarded separately. The project with a total estimated cost of \$927,350.00.

Our review of the MBE/WBE/VBE database found that there are potential suppliers available that can furnish and deliver the specific equipment listed in this contract. However, there are no subcontractable items in the contract because each bid item will be awarded separately. Therefore, the Affirmative Action Ordinance Revised Appendix D and the Appendix V goals are not applicable to this contract.

If you have any questions, please contact Diversity Officer, Jason H. Bullock, at extension 14038.

RLM:JHB

c: LoCascio, Morakalis, Cornier, Cavarretta, Skawski, Prachasitthisak, Bullock, file