

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: September 27, 2022

TO: Edward W. Podczerwinski, Director of Monitoring and Research

FROM: Regina D. Berry, Diversity Administrator



SUBJECT: 22-RFP-20, Request for Proposal to Conduct a Full-Scale Trial of Additives to Promote Odor and Solids Reduction at the Thornton Composite Reservoir

Our review of this Request for Proposal indicates that Affirmative Action goals should be tailored. The affirmative action goals for this Request for Proposal are 10% Minority-owned Business Enterprises (MBE) and/or Women-owned Business Enterprises (WBE), and 10% Small Business Enterprises (SBE).

If you have any questions, please contact Chase Carthen, Diversity Officer, at extension 1-4043.

RDB/CEC

c: LoCascio, Director of Procurement and Materials Management
Morakalis, Cornier, Brose, File (2)