

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration,
Diversity Section

DATE: April 1, 2025

TO: David Schmid, Buyer

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator *RLM/PCS*

SUBJECT: Goal Review of Contract 25-053-11, "Furnish and Deliver Lamps and
Emergency Lighting to Various Locations for a One-Year Period"

Our review of the associated detail specifications and cost estimate indicates that the subject contract should not contain goals for Affirmative Action participation. The contract is comprised of two groups (Groups A and B), which have estimated costs of \$55,000.00 and \$45,000.00, respectively.

In accordance with the District's Affirmative Action Ordinance Revised Appendix D, Affirmative Action participation goals are applicable where the total approved expenditure exceeds \$100,000.00. Given that both of the contract's two groups have an estimated cost of less than \$100,000.00, Affirmative Action goals are not applicable. As a result, Appendix D and Appendix V should not be included.

If you have questions concerning this review, please contact Fred Fortier, Diversity Officer, at (773) 999-6715.

RLM/FF

Attachments

C: D. LoCascio, S. Morakalis, J.P. Murray, J. Skawski, S. McNamara, G. Scherzinger, L. Cornier,
P. Kunath, N. Lopez, M. Valdez