

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: December 27, 2023

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator

RLM (246)

SUBJECT: **Review for Contract No. 24-617-11, "Furnish and Deliver Refurbished Low Voltage AC and DC Motors to Various Locations"**

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

This project with a total estimated cost of \$384,800.00 requires the Contractor to provide all required labor, material, tools, equipment, and technical supervision to perform off-site repair services for AC induction motors and DC motors located at various locations within the District. The contract specifications require the Contractor to perform repair services off-site. Therefore, the Affirmative Action Ordinance Revised Appendix D and the Appendix V will not be included because there are no subcontractable items in the project.

If you have any questions, please contact Diversity Officer, Jason H. Bullock, at extension 14038.

RLM:JHB

Attachment(s)

c: LoCascio, Cornier, Morakalis, Cavarretta, Skawski, McNamara, Scherzinger, Prachasitthisak