

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: May 24, 2022

TO: Beverly K. Sanders, Director of Human Resources

FROM: Regina D. Berry, Diversity Administrator *RDB* *(RDB)*

SUBJECT: Goal Review for 22-RFP-16, "On-Site Mobile Drug and Alcohol Testing Services."

Our review of this RFP indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District contracts where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost for these services is \$45,000.00 over a three-year period, the Affirmative Action Ordinance Revised Appendix A and the Appendix V should not be included in this RFP.

If you have any questions, please contact Ms. Ouidie Pollard, Diversity Officer, at extension 1-3029.

RDB:omp

Attachment(s):

cc: LoCascio, D., Cornier, L., Morakalis, S., File