

# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611



## Regular Board Meeting Minutes

Thursday, May 21, 2020

10:30 AM

Remote Meeting

### Board of Commissioners

*Chairman of Finance Frank Avila, Commissioner Cameron Davis, Commissioner Kimberly Du Buclet, Commissioner Marcelino Garcia, Vice-President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Mariyana T. Spyropoulos, President Board of Commissioners Kari K. Steele*

**THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:**

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

## Call Meeting to Order

President Kari K. Steele presiding, called the meeting to order at 10:30 a.m.

## Announcements

*The Clerk made an announcement regarding the procedures for the remote conference meeting*

## Roll Call

**Present:** 9 - Frank Avila; Cameron Davis; Kimberly Du Buclet; Marcelino Garcia; Barbara J. McGowan; Josina Morita; Debra Shore; Mariyana T. Spyropoulos; and Kari K. Steele

## Approval of Previous Board Meeting Minutes

**A motion was made by Marcelino Garcia, seconded by Debra Shore, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays**

## Public Comments

*Mike Polisky and Matthew Kopp, Northwestern University, addressed the Board regarding agenda item #39*

*Chelsey Grassfield, Friends of the Chicago River, addressed the Board regarding agenda items #39 and #48*

*Mike Archey, GTM Strategies, addressed the Board regarding various concerns*

## Motions, Ordinances and Resolutions

### Ordinance

- 1 [O20-003](#) Authority to amend the sunset provision of Ordinance O15-002 to extend the expiration date from June 4, 2020 to December 31, 2021, for Affirmative Action Ordinance, Revised Appendix D, of the Metropolitan Water Reclamation District of Greater Chicago (*Deferred from the May 7, 2020 Board Meeting*)

**Attachments:** [O20-003 - Affirmative Action Ordinance Revised Appendix D TRACKED CHANGES \(002\).pdf](#)  
[O20-003 - Affirmative Action Ordinance Revised Appendix D FINAL ORDINANCE.pdf](#)  
[O20-003 - Affirmative Action Ordinance Revised Appendix D BOARD LETTER.pdf](#)

**A motion was made by Marcelino Garcia, seconded by Barbara J. McGowan, that this Ordinance be Adopted. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

## Recess and Convene as Committee of the Whole

A motion was made by Mariyana Spyropoulos, seconded by Marcelino Garcia, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

## Committee of the Whole

Approval of the Committee of the Whole Consent Agenda with the exception of Items: 1, 21, 39 and 48

A motion was made by Marcelino Garcia, seconded by Mariyana T. Spyropoulos, authorizing the Executive Director to Delete Agenda Item #21. The motion carried by the following roll call vote:

Aye: 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

A motion was made by Debra Shore, seconded by Mariyana T. Spyropoulos, authorizing the Executive Director to Delete Agenda Item #39. The motion carried by the following roll call vote:

Aye: 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

A motion was made by Marcelino Garcia, seconded by Cameron Davis, to withdraw the funding for Item #21. The motion carried by the following roll call vote:

Aye: 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

President Kari K. Steele called for a motion to accept the agendas for each Standing Committee that was convened. Moved by Mariyana T. Spyropoulos, seconded by Frank Avila. President Kari K. Steele called for any objections. No objections were voiced. Motion carried.

The Committee of the Whole meeting of May 21, 2020 was adjourned at 11:38 a.m.

## Executive Session

*None*

## Recess and Reconvene as Board of Commissioners

At 11:38 a.m. President Kari K. Steele reconvened the regular board meeting to order

## Finance Committee

### Report

- 2 [20-0387](#) Report on Cash Disbursements for the Month of April 2020, in the amount of \$20,553,745.36

**Attachments:** [April 2020 Cash Disbursements Summary](#)

**Published and Filed**

- 3 [20-0412](#) Report on the 2019 Comprehensive Annual Financial Reports of the Metropolitan Water Reclamation District of Greater Chicago and of the Metropolitan Water Reclamation District Retiree Health Care Trust

**Published and Filed**

#### Authorization

- 4 [20-0389](#) Authority to add Project 20-703-21 Furnish and Deliver a Lathe and Accessories to the O'Brien Water Reclamation Plant, to the Construction Fund, estimated cost of the project is \$170,000.00

**Approved**

#### Procurement Committee

##### Report

- 5 [20-0410](#) Report of bid opening of Tuesday, May 12, 2020

**Published and Filed**

##### Authorization

- 6 [20-0342](#) Authorization to extend the agreement with Ace Coffee Bar, Inc. for Contract 14-RFP-01 (Re-Bid) to Provide Vending Machines at Various Locations for an additional Six (6) Month Period. (*Deferred from the May 7, 2020 Board Meeting*)

**Approved**

- 7 [20-0411](#) Authorization to ratify the Executive Director's action to increase Contract 19-006-11 Furnish and Deliver Janitorial Supplies to Various Locations for a One (1) Year Period, Group B, to Synergy Systems, LLC, in an amount not to exceed \$30,000.00, from \$43,533.84 to an amount not to exceed \$73,533.84, Accounts 101-20000-623110, 623170, 623660

**Approved**

- 8 [20-0421](#) Authorization to execute settlement agreement for Contract 10-237-3F, Streambank Stabilization on Oak Lawn Creek, to Judlau Contracting Inc. in an amount of \$773,500.00, from an amount of \$3,079,848.82, to an amount not to exceed \$3,853,348.82, Account 501-50000-645720, Purchase Order 4000039

**Attachments:** [Change Order Log - Contact 10-237-5F.pdf](#)

**Approved**

**Authority to Advertise**

- 9 [20-0227](#) Authority to Advertise Contract 20-RFP-02 Deliver and Implement a Laboratory Information Management System, estimated cost \$1,000,000.00, Account 101-16000-634820, Requisition 1539731 (*Deferred from the May 7, 2020 Board Meeting*)
- Attachments:** [Contract 20-RFP-02 Affirmative Action Goals Report](#)
- Approved**
- 10 [20-0230](#) Authority to advertise Contract 20-690-11, Large Electric Motor Overhaul at Various Locations, estimated cost \$1,511,000.00 Accounts 101-67000/68000/69000-612650, Requisitions 1538896, 1538898 and 1538899 (*Deferred from the May 7, 2020 Board Meeting*)
- Attachments:** [Contract 20-690-11 Affirmative Action Goals Report](#)
- Approved**
- 11 [20-0251](#) Authority to advertise Contract 20-017-11 Furnish and Deliver Electrical Supplies, Wire, and Cable to Various Locations for a One (1) Year Period, estimated cost \$314,000.00, Accounts 101-20000-623070, 623170, 623190, 623250, 623680, 623850 (*As Revised*) (*Deferred from the May 7, 2020 Board Meeting*)
- Approved**
- 12 [20-0322](#) Authority to advertise Contract 19-RFP-35 Maintenance and Support of Multifunctional Copiers and Laser Printers, estimated cost \$987,500.00, Account 101-27000-612810, Requisition 1534102 (*Deferred from the May 7, 2020 Board Meeting*)
- Attachments:** [19-RFP-35 Appendix A and V Report.pdf](#)
- Approved**
- 13 [20-0384](#) Authority to advertise Contract 20-RFP-05 Vision Plan Administrator, for a four-year period, effective January 1, 2021 to December 31, 2024, Account 101-25000-601250
- Attachments:** [Contract 20-RFP-05 Affirmative Action Goals Report](#)
- Approved**
- 14 [20-0390](#) Authority to advertise Contract 20-703-21 Furnish and Deliver a Lathe and Accessories to the O'Brien Water Reclamation Plant, estimated cost \$170,000.00, Account 201-50000-634650, Requisition 1514021
- Approved**

- 15 [20-0394](#) Authority to advertise Contract 20-025-11, Furnish and Deliver Plumbing Pipe, Fittings, and Valves to Various Locations for a One-Year Period, estimated cost \$329,000.00, Account 101-20000-623090

**Approved**

- 16 [20-0399](#) Authority to advertise Contract 20-603-11 Furnishing and Delivering Roadway Rock Salt to Various Service Areas, estimated cost \$114,000.00, Accounts 101-67000/68000/69000-623130, Requisitions 1542113, 1542130, and 1542134.

**Approved**

- 17 [20-0403](#) Authority to Advertise Contract 20-RFP-08, Professional Legal Services for Bankruptcy and Collection Matters, estimated cost \$50,000.00. Account 101-30000-612430, Requisition 1540474

**Approved**

- 18 [20-0424](#) Authority to advertise Contract 19-157-3P Installation of Mechanical Mixers, Stickney Water Reclamation Plant, estimated cost between \$11,780,000.00 and \$14,260,000.00, Account 401-50000-645650, Requisition 1542937

**Attachments:** [Contract 19-157-3P - 98% Review - Affirmative Action Goals](#)  
[Contract 19-157-3P Fact Sheet](#)

**Approved**

#### Issue Purchase Order

- 19 [20-0287](#) Issue purchase order and enter into agreement with the University of Illinois at Urbana-Champaign to analyze root causes of flooding in Lower Salt Creek and Addison Creek River Basins in connection with ongoing litigation entitled *Hampton v. MWRD*, Case No. 2011 CH 25822, and *Jacklin v. MWRD*, Case No. 2011 CH 25985 in an amount not to exceed \$230,000.00, Account 101-30000-612430; Requisition 1541026 (*Deferred from the May 7, 2020 Board Meeting*)

**Attachments:** [Diversity Memo for University of Illinois](#)

**Approved**

- 20 [20-0288](#) Issue purchase order and enter into agreement with Marcelo H. Garcia, PhD in connection with ongoing litigation entitled *Hampton v. MWRD*, Case No. 2011 CH 25822, and *Jacklin v. MWRD*, Case No. 2011 CH 25985 in an amount not to exceed \$30,000.00, Account 101-30000-612430; Requisition 1529580 (*Deferred from the May 7, 2020 Board Meeting*)

**Attachments:** [Diversity Memo for Garcia, PhD](#)

**Approved**

- 21 [20-0302](#) Issue purchase order and enter into an agreement for Contract 19-RFP-41 Compensation and Benefits Study with MGT of America Consulting, LLC in an amount not to exceed \$80,224.00, Account 101-25000-612430, Requisition 1532429 *(Deferred from the April 16, 2020 Board Meeting)**(Deferred from the May 7, 2020 Board Meeting)*

**Attachments:** [Contract 19-RFP-41 AA Goals Report.pdf](#)

**A motion was made by Marcelino Garcia, seconded by Mariyana T. Spyropoulos, authorizing the Executive Director to Delete this Agenda Item. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

- 22 [20-0388](#) Issue purchase order and enter into an agreement with Agilent Technologies, Inc., for technical support and consumable supplies for Agilent Technologies equipment, in an amount not to exceed \$114,351.00, Accounts 101-16000-612970, 623570, Requisition 1542387

**Approved**

- 23 [20-0400](#) Issue purchase order to CDW Government LLC, for AutoDesk Constructware Software License Renewal, in an amount not to exceed \$71,479.20, Account 101-27000-612820, Requisition 1542736

**Approved**

- 24 [20-0405](#) Issue purchase order to DLT Solutions, LLC for Oracle Primavera Software License Renewal, in an amount not to exceed \$22,622.32, Account 101-27000-612820, Requisition 1542727

**Approved**

- 25 [20-0409](#) Issue purchase order to Citrix Systems, Inc., to Furnish and Deliver Renewal of Six Hundred (600) Citrix XenApp Software Maintenance Licenses and Renewal of Two (2) Citrix NetScaler MPX Appliances in an amount not to exceed \$61,560.00, Accounts 101-27000-612820, 612840, Requisition 1542419

**Approved**

- 26 [20-0426](#) Issue purchase order and enter into an agreement for Contract 19-RFP-10 Mobile Data & Cellular Communications, with AT&T Mobility National Accounts LLC. in an amount not to exceed \$902,929.04 and with Celco Partnership d/b/a Verizon Wireless in an amount not to exceed \$6,910.27, Account 101-27000-612210, Requisitions 1514041, 1542952

**Approved**

**Award Contract**

- 27 [20-0282](#) Authority to award Contract 20-655-11, Manhole and Infrastructure Repairs, to Sumit Construction Co., Inc., in an amount not to exceed \$600,000.00, Account 101-66000-612600, Requisition 1525503 (*Deferred from the May 7, 2020 Board Meeting*)

**Attachments:** [Contract 20-655-11 Revised Appendix D and Appendix V Reports.pdf](#)

**Approved**

- 28 [20-0397](#) Authority to award Contract 19-667-13 (Re-Bid), Native Prairie Landscape Maintenance at Various Service Areas, Group B to Lizzette Medina & Co., in an amount not to exceed \$160,000.00 Account 101-69000-612420, Requisition 1505940

**Attachments:** [Contract 19-667-13 \(Re-Bid\), Group B Revised Appendix D and Appendix V Reports](#)

**Approved**

#### Increase Purchase Order/Change Order

- 29 [20-0261](#) Authority to increase purchase order to AT&T Corporation, to Furnish and Deliver two new PRI Telecommunication lines in an amount of \$22,089.12, from an amount of \$28,972.80 to an amount not to exceed \$51,061.92, Account 101-27000-612210, Purchase Order 3107871 (*Deferred from the May 7, 2020 Board Meeting*)

**Approved**

- 30 [20-0364](#) Authority to increase purchase order and amend the agreement with V3 Companies of Illinois, Ltd. for professional engineering services for Contract 14-263-3F, Melvina Ditch Reservoir Improvements in Burbank, Illinois in an amount of \$41,250.00 from an amount of \$1,321,477.00, to an amount not to exceed \$1,362,727.00 Account 401-50000-612450, Purchase Order 3083712

**Attachments:** [Change Order Log-Purchase Order #3083712](#)

**Approved**

- 31 [20-0402](#) Authority to increase Contract 16-901-31, Furnish, Deliver and Install Boiler Controls at the Stickney Water Reclamation Plant, to M.G. Electric Service Company, in an amount of \$153,932.00, from an amount of \$1,345,208.00, to an amount not to exceed \$1,499,140.00, Account 401-50000-645650, Purchase Order 5001645

**Attachments:** [Change Order Log - Contract 16-901-31 .pdf](#)

**Approved**

- 32 [20-0418](#) Authority to increase purchase order and amend the agreement with ARCADIS, U.S., Inc., for professional services in connection with Contract 14-251-5C, Stormwater Master Plan for the Little Calumet River/Cal-Sag Channel Drainage Area in an amount of \$4,690.25, from an amount of \$923,479.50, to an amount not to exceed \$928,169.75, Account 501-50000-612440, Purchase Order 3083974
- Approved

## Budget & Employment Committee

### Authorization

- 33 [20-0408](#) Authority to transfer 2020 departmental appropriations in the amount of \$250,000.00 in the Corporate Fund
- Attachments: [05.21.20 Board Transfer BF5.pdf](#)
- Approved

## Engineering Committee

### Report

- 34 [20-0422](#) Report on change orders authorized and approved by the Director of Engineering during the month of April 2020
- Attachments: [Attachment 1 CO Report April 2020 5% Contingency.pdf](#)  
[Attachment 2 CO Status Report April 2020.pdf](#)
- Published and Filed

## Maintenance & Operations Committee

### Reports

- 38 [20-0396](#) Report on change orders authorized and approved by the Director of Maintenance and Operations during the month of April 2020
- Attachments: [R-98 Report April 2020.pdf](#)
- Published and Filed

## Real Estate Development Committee

### Authorization

- 39 [20-0264](#) Authority to issue a 5-year permit to Northwestern University to allow parking and tailgating activities during home football games on North Shore Channel Parcels 2.05, 2.06, 2.07, and 2.08, in Evanston, Illinois. Consideration shall be an annual fee of \$80,000.00, subject to proration as set forth herein (*Deferred from the May 7, 2020 Board Meeting*)

**Attachments:** [Authority to issue a 5-yr permit to NU parking - Aerial.pdf](#)

**A motion was made by Debra Shore, seconded by Mariyana T. Spyropoulos, authorizing the Executive Director to Delete this Agenda Item. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

- 40 [20-0407](#) Authority to purchase the real estate commonly known as 13535 South Claire Boulevard Avenue in Robbins, Illinois for the construction of the Flood Control Project on Midlothian Creek in the Village of Robbins, Illinois (Contract 14-253-5C) and authority for payment to Minerva Carrillo, the owner of said real estate, in an amount of \$11,000.00, plus closing costs, Account 501-50000-656010, Stormwater Management Fund

**Attachments:** [RE - Authority to Purchase 13535 S Claire Blvd, Minerva Carrillo,, Robbins, Midlothian Creek - Aerial.pdf](#)

**Approved**

- 41 [20-0414](#) Authority to purchase the mobile home known as 4604 Soffel Avenue in Melrose Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to the owners, Adela Salas-Paz and Jose Gomez-Guzman, in an amount of \$32,000.00, and relocation costs in an amount not to exceed \$22,575.00, Account 501-50000-656010, Stormwater Management Fund

**Attachments:** [RE - Authority to Purchase 4604 Soffel Ave Melrose Park Addison Creek - Aerial](#)

**Approved**

- 42 [20-0415](#) Authority to purchase the mobile home known as 4621 Meadow Terrace in Melrose Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to the owner, Jose Ruiz, in an amount of \$49,000.00, and relocation costs in an amount not to exceed \$43,227.00, Account 501-50000-656010, Stormwater Management Fund

**Attachments:** [RE - Authority to Purchase 4621 Meadow Terrace Melrose Park Addison Creek - Aerial](#)

**Approved**

- 43 [20-0419](#) Authority to pay 2019 real estate taxes in the amount of \$557,221.26 for Metropolitan Water Reclamation District of Greater Chicago's real estate located in Will County, Illinois. Account 101-30000-667130

**Approved**

- 44 [20-0423](#) Authority to issue a six (6) month permit to The Natural Gas Pipeline Company of America LLC on 0.59± acres on Main Channel Parcel 34.10 in Summit, Illinois for use as a temporary work space to perform hydrostatic testing on a natural gas pipeline. Consideration shall be a permit fee of \$5,000.00

**Attachments:** [RE - Authority to issue 6 month permit - NGPL.pdf](#)

**Approved**

## Stormwater Management Committee

### Authorization

- 45 [20-0413](#) Authority to enter into an Intergovernmental Agreement with and make payment to the Village of Broadview for the construction, operation, and maintenance of the Green Alley Improvements project in the Village of Broadview, Illinois (20-IGA-04), in an amount not to exceed \$448,000.00, Account 501-50000-612400, Requisition 1540438

**Approved**

- 46 [20-0416](#) Authority to negotiate Intergovernmental Agreements to assist various local municipalities and townships with Local Stormwater Partnership Projects

**Attachments:** [BL 20.5.12 SPP Selection List \(1\).pdf](#)  
[20.5.12 Selected Projects \(1\).pdf](#)

**Approved**

- 47 [20-0417](#) Authority to enter into an Intergovernmental Agreement with and make payment to the Village of Harwood Heights for the construction, operation, and maintenance of the Harwood Heights Green Alleys Project in the Village of Harwood Heights, Illinois (20-IGA-11), in an amount not to exceed \$353,203.00, Account 501-50000-612400, Requisition 1540440

**Approved**

### Approval of the Consent Agenda with the exception of Items: 1, 21, 39 and 48

**A motion was made by Mariyana T. Spyropoulos, seconded by Marcelino Garcia, to Approve the Consent Agenda. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

- 48 [20-0427](#) MOTION for report on feasibility of partnering with suburban school districts on green infrastructure *(As Revised)*

**A motion was made by Cameron Davis, seconded by Mariyana T. Spyropoulos, that this Motion be Adopted. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

## Miscellaneous and New Business

### Meeting Summary

#### Speakers

None

#### Summary of Requests

##### *Finance Committee Item #2*

1. *Mariyana T. Spyropoulos requested a snapshot of the District's financial status considering the impact due to the pandemic as well as the structural expansion of green infrastructure that may be necessary to mitigate the impact of flooding and storms.*

##### *Procurement Committee Item #16*

1. *Mariyana T. Spyropoulos requested a memo on the District's use of salt and alternatives.*

##### *Motion Item #48*

1. *Barbara J. McGowan requested in the event a RFP is issued to fulfill item 2 that the contract be broken into three areas to ensure diversification.*

##### *Miscellaneous & New Business*

1. *Cameron Davis requested a statistical report of the recent storm event showing quantity of water discharged and other pertinent information. He also requested that informative bulletins be posted around the reservoir areas for the benefit of area residents.*
2. *Barbara J. McGowan requested a report on how the masks the District received were distributed.*

#### Study Session

None

#### Board Letter Submission Dates

**The next regular board meeting is scheduled for June 4, 2020, please prepare and submit Board items before the following absolute cutoff dates.**

**Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: May 22, 2020.**

**Date all agenda items are due to the Executive Director: 1:00 p.m., May 27, 2020.**

## Adjournment

A motion was made by Mariyana T. Spyropoulos, seconded by Barbara J. McGowan, that when the Board Adjourns, it adjourns to meet again on Thursday, June 4, 2020 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

### APPROVAL:

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this May 21, 2020, are hereby approved.

### APPROVED:

/s/ Kari K. Steele

President Board of Commissioners of the  
Metropolitan Water Reclamation District of Greater Chicago

May 21, 2020