

**INTEROFFICE MEMORANDUM  
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** March 21, 2025

**TO:** John P. Murray, Director of Maintenance and Operations

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator *RLM/PCS*

**SUBJECT:** Contract 25-622-11, "Furnish and Deliver Miscellaneous Equipment to Various Locations"  
– REVISED

Our review of this contract indicates that this contract should not contain goals for affirmative action participation.

The District is seeking Contractor(s) to furnish and deliver miscellaneous equipment to various locations. There are nine items in the contract and each item will be awarded separately. The estimated total cost for this contract is \$1,034,000.00.

Our review of the MBE/WBE/VBE database found that there are potential suppliers available that can furnish and deliver the specific equipment listed in this contract. However, there are no subcontractable items in the contract because each bid item will be awarded separately. Therefore, the Affirmative Action Ordinance, Revised Appendix D and Appendix V are not applicable to this contract.

Should you have any questions, please contact Desirée Foster, Diversity Officer, at ext. 14036.

RLM:DAF

c: LoCascio, Morakalis, Cornier, Lopez, Valdez, Skawski, Kursell, Cavarretta