

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: May 27, 2020

TO: John P. Murray, Director of Maintenance and Operations

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: **Goal Review of Contract 20-704-21 – Rehabilitate One Electric Motor at the O'Brien Water Reclamation Plant**

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

The Affirmative Action Ordinance Revised Appendix D and Appendix V will not be included in this contract because of the limited availability of MBE/WBE/VBE/SBE participants and the specialization of the project.

This project with a total estimated cost of \$250,000.00 requires the contractor to furnish all required labor, materials, supervision, tools, and equipment, including transportation, to rehabilitate a 1,000 HP Westinghouse Brushless Synchronous Motor and exciter off site.

In accordance with the contract specifications, the contractor shall be a certified/authorized repair service center for the specified motor and demonstrate a minimum of three (3) years of expertise in the installation, testing, re-building, servicing, calibrating, maintaining, and commissioning of Westinghouse 6,600V synchronous motors. The contractor shall have a minimum of five (5) full time service technicians. Each Service Technician shall have a minimum of three (3) years experience in installation, testing, repairing, servicing, calibrating, maintaining, and commissioning of the motors specified herein.

Results show that there are 6 MBEs and 2 WBEs and after following up with all these subcontractors, only 1 WBE was found that met the contract's standards.

If you have any questions, please contact Malisa Torres, Diversity Officer at extension 15711.

RDB:MGT

Attachment

c: LoCascio, Cornier, Morakalis, Grosko, Genser, Cavarretta, Vela, Torres, file