INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Affirmative Action Section

DATE: June 4, 2009

TO: Mr. Osoth Jamjun, Director of Maintenance and Operations

FROM: Thomas J. Savage, Administrator, Affirmative Action

SUBJECT: CONTRACT 09-963-11, GROUP B, PAVEMENT REPAIRS IN THE STICKNEY SERVICE AREA, LAWNDALE AVENUE SOLIDS MANAGEMENT AREA AND OUTLYING DISTRICT PROPERTY

Prime Contractor: Northwest General Contractors, Inc.

The bidder, Northwest General Contractors, Inc., has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the above mentioned contract are 18% MBE and/or WBE and 10% SBE. According to the contract's PCE Utilization Plan, the bidder has committed the following:

MBE	WBE	SBE
*	--	**

Therefore, the bidder, Northwest General Contractors, Inc., is in apparent compliance with the requirements of Appendix D.

TJS:ARP

Attachment
cc: Darlene LoCascio, Director of Procurement and Materials Management / File (2)
*Bidder offers themselves to satisfy MBE participation
**Bidder offers MBE credits to satisfy SBE participation

Revised December 6, 2007

EXHIBIT A

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICA

UTILIZATION PLAN

For "Protected Class Enterprises" (PCEs) - Definitions for terms used below can be found in Appendix D: MBE - Section 5(c); WBE - Section 5(d); SBE - Section 5(e).

NOTE: The Bidder shall submit with the Bid, copies of Exhibit B furnished to all PCEs listed, completed by all PCEs and submitted to the Office of the Purchasing Agent, MWRD, 5th Floor, 100 East Erie, Chicago, Illinois 60611 within three (3) business days. IF A BIDDER FAILS TO INCLUDE signed copies of the Utilization Plan at the time of bid opening or FAILS TO SUBMIT signed copies of all required Subcontractor's letter of intent within three (3) business days of bid opening, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page of the Utilization Plan.

Name of Bidder: NORTHWEST GENERAL CONTRACTORS, INC.

Contract No.: 09-963-11

Affirmative Action Coordinator & Phone No.: OMAR ALI 630-665-3100

Total Bid: GROUP A $ 75,950.00

GROUP B $ 388,042.00 [FOR Utilization Plan]

Total A&B $ 463,992.00

, 2007

e Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the ion. See Revised Appendix D, Section 6, Goals. e. (v)

MBE UTILIZATION

Name of MBE and contact person: [illegible]

Business Phone Number: [illegible]

Address: 191 E. ROOSEVELT RD. BLDG 3, SUITE 104, GLEN ELLYN, IL [illegible]

Description of Work, Services or Supplies to be provided: _____

[illegible]

CONTRACT ITEM NO: [illegible]

Dollar Amount Participation: 116,762.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here: ☒ YES ☐ NO

Exhibit A MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here: ☐ YES ☐ NO

Exhibit A MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here: ☐ YES ☐ NO

Exhibit A MUST Accompany the Bid!!!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

WBE UTILIZATION

Name of WBE and contact person: ____________

Business Phone Number: ____________

Address: ____________

Description of Work, Services or Supplies to be provided: ____________

____

CONTRACT ITEM NO.: ____________

Dollar Amount Participation: ____________

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: ☐ YES ☐ NO

Exhibit A MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: ____________

Business Phone Number: ____________

Address: ____________

Description of Work, Services or Supplies to be provided: ____________

____

CONTRACT ITEM NO.: ____________

Dollar Amount Participation: ____________

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: ☐ YES ☐ NO

Exhibit A MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: ____________

Business Phone Number: ____________

Address: ____________

Description of Work, Services or Supplies to be provided: ____________

____

CONTRACT ITEM NO.: ____________

Dollar Amount Participation: ____________

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: ☐ YES ☐ NO

Exhibit A MUST Accompany the Bid!!!

(Attach additional sheets as needed)

Revised December 6, 2007

SBE UTILIZATION

Name of SBE and contact person: NORTHWEST GENERAL CONTRACTORS, INC.

Business Phone Number: 630-665-3100

Address: 799 E ROOSEVELT RD, BLDG 3, SUITE 107 GLEN ELLYN, IL 60137

Description of Work, Services or Supplies to be provided: _____

_____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: See MBE Utilization

[redacted]

SBE UTILIZATION

Name of SBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

_____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

[redacted]

SBE UTILIZATION

Name of SBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

_____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

(Attach additional sheets as needed)

If a waiver is requested, complete the following "Waiver Request." If no waiver is requested, go directly to the SIGNATURE SECTION which follows the waiver request.

Revised December 6, 2007

WAIV

Contract No.: _____

Name of Bidder: _____

Contact Person and Phone Number: _____

With respect to the contract specified above, the Bidder hereby requests a total or partial waiver of the requirement that, pursuant to Section 9(a) of the Appendix D, it files a Utilization Plan or achieve a particular goal for PCE participation in the contract. The reasons for the request are as follows: _____

NOTE TO BIDDERS

All Waiver requests are evaluated carefully by the District. **The evaluation is based on your firm's documented GOOD FAITH EFFORTS. The GOOD FAITH EFFORTS MUST be Undertaken PRIOR to your bid submittal to the District.**

Good Faith Efforts are identified on pp. D12-D13, Section 9. Compliance Review and Enforcement (b), (1)-(10).

SIGNATURE SECTION

I/WE Northwest General Contractors, Inc hereby acknowledge that
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

The Bidder is required to sign and execute this page.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

5/11/09
Date

Authorized officer

OMAR ALI
Print name and title

ATTEST:

Secretary

(630) 665-3100
Phone number

Exhibit A MUST Accompany the Bid!!!