

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: July 18, 2024

TO: Scott Kowalski, Buyer

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator

RLM/PCS

SUBJECT: 24-026-11, Furnish and Deliver PVC Pipe, Valves, and Fittings to Various Locations for a One-Year Period

Our review of this contract indicates that this contract should not contain goals for affirmative action participation. Affirmative action participation goals are applicable to District contracts where the total approved expenditure is in excess of one hundred thousand dollars (\$100,000.00). Since the estimated total cost for this contract is fifty thousand dollars (\$50,000.00), affirmative action participation goals will not apply. Therefore, the Affirmative Action Ordinance, Revised Appendix D and the Appendix V should not be included.

Should you have any questions, please contact Ms. PJ Spencer, Senior Diversity Officer, at 1-5876.

RLM/PCS

c: Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis, Cornier, Kunath, Lopez, Valdez, file (2)