


**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** May 22, 2023

**TO:** Darlene LoCascio, Director of Procurement and Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** Goal Review for Contract No. 23-029-11 "Furnishing and Deliver Safety Apparel and Equipment and Welding Apparel to Various Locations for a One- Year Period (Groups A – E)."

Our review of this contract indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District contracts where the estimated total expenditure is in excess of \$100,000.00. The total estimated Group Value Cost for the requested service is \$121,000.00. There are five (5) Groups A thru E that are all less than \$100,000.00 and that will be bid separately by vendors and groups.

*Group A - \$75,000*

*Group B- \$5,500*

*Group C - \$6,500*

*Group D - \$23,000*

*Group E - \$11,000*

Since the total cost for each group is less than \$100,000.00, Affirmative Action Ordinance Revised Appendix D and Appendix V should not be included.

If you have any questions, please contact Diversity Officer, Ouidie Pollard, at extension 1-3029.

RLM:omp

Attachment

cc: L. Cornier, S. Morakalis, S. Kowalski, M. Simkhin