

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: January 10, 2025

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator *Richard L. Martinez, Jr.*

SUBJECT: Contract 25-694-11, Truck Scale Maintenance at Various Locations

Our review of this contract indicates that this contract should not contain goals for affirmative action participation. Affirmative action participation goals are applicable to District contracts where the total approved expenditure is in excess of one hundred thousand dollars (\$100,000.00). Since the estimated total cost for this contract is eighty-two thousand dollars (\$82,000.00), affirmative action participation goals will not apply. Therefore, the Appendix D and Appendix V should not be included.

Should you have any questions, please contact Desirée Foster, Diversity Officer, at 1-4036.

RLM:DAF

c: LoCascio, Morakalis, Cornier, Skawski, Frost, Lopez, Kunath, Valdez, file