

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: November 23, 2022

TO: Beverly K. Sanders, Director of Human Resources

FROM: Regina D. Berry, Diversity Administrator **RDB** 

SUBJECT: Contract 22-RFP-12 – Insurance Broker Services

The lowest responsive bidder, Mesirow Insurance Services, Inc., has submitted company information and “MBE/ WBE/SBE Business Verification Forms” for the firms identified on the subject contract’s Affirmative Action Utilization Plan.

The MBE, WBE, and SBE Utilization Goals for the above-mentioned contract are 20% MBE, 10% WBE and 10% SBE. According to the bidder’s Commitment Form, the bidder has committed the following goals:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
20%	10%	10%

Therefore, Mesirow Insurance Services, Inc., is in apparent compliance with the requirements of Appendix A.

RDB

Attachments

c: LoCascio, Cornier, Morakalis, File

MESIROW INSURANCE SERVICES, INC. (MESIROW)

**APPENDIX A
MINORITY, WOMEN, AND SMALL BUSINESS REQUIREMENTS**

MBE/WBE/SBE COMMITMENT FORM

1. Name of MBE/WBE/SBE: CS Insurance Strategies, Inc.
Identify MBE, WBE, SBE Status: MBE Address: 150 N. Michigan Avenue, Suite 2400
City, State Zip Code: Chicago, IL 60601
Contact Person: Charles Smith Telephone Number: (312) 566-9700
Dollar Amount of Participation: \$ 49,420 Percent of Participation: 20 %
Scope of Consulting Contract: Loss and exposure analysis and contract review assistance services.
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2. Name of MBE/WBE/SBE: EagleOne CMS, Inc.
Identify MBE, WBE, SBE Status: WBE Address: 760 Village Center Drive, Suite 250
City, State Zip Code: Burr Ridge, IL 60527
Contact Person: Liz Spreck Telephone Number: (630) 655-0800
Dollar Amount of Participation: \$ 24,710 Percent of Participation: 10 %
Scope of Consulting Contract: Risk management consulting and assistance services.
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3. Name of MBE/WBE/SBE: EagleOne CMS, Inc.
Identify MBE, WBE, SBE Status: SBE Address: 760 Village Center Drive, Suite 250
City, State Zip Code: Burr Ridge, IL 60527
Contact Person: Liz Spreck Telephone Number: (630) 655-0800
Dollar Amount of Participation: \$ 24,710 Percent of Participation: 10 %
Scope of Consulting Contract: Loss reduction consulting and claims services.
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4. Name of MBE/WBE/SBE: _____
Identify MBE, WBE, SBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Consulting Contract: _____

Attach a copy of qualifications for each PCE firm

Please duplicate this blank page when additional certified MBE/WBE subcontractors are being used on this contract.