

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration,
Diversity Section

DATE: June 1, 2021

TO: John Murray, Director of Maintenance and Operations

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Goal Review of Contract 21-970-11 – Janitorial Services at Various Locations
– Group B

Our review of the cost estimate and draft detail specifications indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District proposals where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost is \$26,400.00, Affirmative Action participation goals will not apply. Therefore, Appendix D nor Appendix V should be included.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RDB:MGT

Attachments

c: LoCascio, Cornier, Morakalis, Grosko, Genser, Lopez, file