#### INTEROFFICE MEMORANDUM

# METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

**DEPARTMENT:** General Administration

DATE: December 5, 2008

Affirmative Action Section

TO:

Mr. Joseph Sobanski, Chief Engineer

FROM:

Thomas J. Savage, Administrator, Affirmative Action

SUBJECT:

CONTRACT 01-198-AD, DEMOLITION OF SLUDGE DISPOSAL BLDG. AND REHAB OF P&BH AND COARSE SCREEN BLDG.,

STICKNEY WATER RECLAMATION PLANT

Prime Contractor: IHC Construction Companies LLC

The bidder, IHC Construction Companies LLC, has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the above mentioned contract are 20% MBE, 9% WBE, and 10% SBE. According to the contract's PCE Utilization Plan, the bidder has committed the following:

<u>MBE</u>	WBE	SBE	
21.9%	0.1%	*	

Therefore, the bidder, IHC Construction Companies LLC., is in apparent compliance with the requirements of Appendix D.

\* Bidder offers MBE and WBE credits to satisfy SBE participation

TJS:ARP

Attachment

cc: Ms. Darlene A. LoCascio, Purchasing Agent / File (2)

### INTEROFFICE MEMORANDUM

## METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: PURCHASING

DATE: November 5, 2008

TO:

Joseph P. Sobanski, Chief Engineer

FROM:

Darlene A. LoCascio, Purchasing Agent

SUBJECT:

CONTRACT 01-198-AD, DEMOLITION OF SLUDGE DISPOSAL BLDG. AND REHAB. OF P&BH, AND COARSE SCREEN BLDG..

STICKNEY WATER RECLAMATION PLANT

Attached for your review and recommendation are the bids received and opened on October 28, 2008, for the subject contract. The bids are as per the attached tabulation sheet.

Please Note: The low bid submitted by IHC Construction Companies, LLC, is approximately 35% above the contract estimate.

By copy of this memorandum, the Affirmative Action Officer is requested to review the revised Appendix D data. The MBE/WBE/SBE attainments are listed below:

MBE WBE SBE 21.8% 9.1% IHC Construction Companies LLC

Upon receipt of your analysis letter and the Affirmative Action Officer's report, the Purchasing Department will prepare the Board Letter.

Darlene A. LoCascio

O. Contactor in

DAL:SEB:bb Attachments cc/att: T. Savage

\*The bidder offers MBE and WBE credits to satisfy SBE participation.

NOV 1 0 2008

# EXHIBIT A METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

### UTILIZATION PLAN

For "Protected Class Enterprises" (PCEs) - Definitions for terms used below can be found in Appendix D: MBE - Section 5(c); WBE - Section 5(d); SBE - Section 5(e).

NOTE: The Bidder shall submit with the Bid, copies of Exhibit B furnished to all PCEs listed, completed by all PCEs and submitted to the Office of the Purchasing Agent, MWRD, 5<sup>th</sup> Floor, 100 East Erie, Chicago, Illinois 60611 within three (3) business days. IF A BIDDER FAILS TO INCLUDE signed copies of the Utilization Plan at the time of bid opening or FAILS TO SUBMIT signed copies of all required Subcontractor's letter of intent within three (3) business days of bid opening, said bid will be deemed nonresponsive and rejected.

All Bidders must sign	the signature page of	the Utilization Plan.		
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(Attach additional sheets as needed)

## Revised December 6, 2007 The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. c. (v) Name of MBE and contact person: Business Phone Number: Description of Work, Services or Supplies to be provided: CONTRACT ITEM NO .: Dollar Amount Participation: If the MBE participation will be counted towards the achievement of the SBE goal please indicate here; YES Exhibit A MUST Accompany the Bid! Name of MBE and contact person: Business Phone Number Address: Description of Work, Services or Supplies to be provided: MATIM 900 jour Dollar Amount Participation: If the MBE participation will be counted towards the achievement of the SBE goal please indicate here: YES Exhibit A MUST Accompany the Bid!!! SHAWN L. Freehow Name of MBE and contact person: Business Phone Number: Address: Description of Work, Services or Supplies to be provided: CONTRACT ITEM NO .: Dollar Amount Participation:

Exhibit A MUST Accompany the Bid!!!

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(Attach additional sheets as needed)

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Revised December 6, 2007					
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T 1 -1	sign and execute this page.  m under penalties of perjury that	at the contents of the foregoin	g document are true and
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28 to October 20	08	Authorized officer	D. D. I
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