

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** May 23, 2024

**TO:** Shellie A. Riedle, Administrative Services Officer

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator



**SUBJECT:** Review of Contract 24-401-11 Furnish and Deliver Police Uniforms

Our review indicates that this contract should not contain goals for affirmative action participation. Affirmative action participation goals are applicable to District contracts where the total approved expenditure is in excess of \$100,000.00. Since the estimated cost of this contract is \$76,000.00, affirmative action participation goals will not apply. Therefore, the Appendix D and the Appendix V should not be included.

Should you have any questions, please contact Ms. PJ Spencer, Senior Diversity Officer, at extension 1-5876.

RLM/PCS

c: Darlene A. LoCascio, Director of Procurement and Materials Management  
Morakalis, Beca, Cornier, Lopez, Valdez, file (2)